Extension of Time Request – Applicant Fact Sheet

Purpose

This fact sheet provides guidance for applicants requesting an extension of time for an existing development approval. All extension requests are lodged within your Development Application Account on the PlanSA Portal. For further instructions, refer to the PlanSA Fact Sheets available on the portal.

When an Extension of Time Can Be Requested

An application for an extension of time can be made on the PlanSA Portal for current development applications for the following reasons:

- Building or development approval is required but will not be issued within 12 months of planning consent.
- Work associated with the approved development has not been substantially commenced within 12 months or the approval or substantially completed within 3 years of the approval.

Important: it is advised that your extension request be lodged a minimum of twenty (20) business days prior to the lapsing of the consent or approval to allow sufficient time for Council to assess the request.

Requesting an Extension of Time

When requesting an extension of time for a development application, the applicant should address the following factors in writing:

- Has the Development Plan been updated since the development application was approved;
- Reasons why the building rules consent and development approval were not obtained within the designated timeframe;
- Reasons why the development was not commenced or completed within the specified period of time;
- The extent of progress made, and the extent of works still remaining, if applicable;
- Whether any other parties will suffer prejudice if the extension of time is granted;
- Whether it is in the public interest that the development be completed;
- The ability to complete the development if an extension of time is granted;
- The length of extension of time required.

Requesting an Extension of Time after the Development Approval has Lapsed

An application for an extension of time can still be lodged after the development approval has lapsed, however Council will have regard to the length of time that has passed since the development approval decision was made when considering the request.
If Council cannot reinstate the approval, a new development application may be required.

Fees

Payment is completed online through your Development Application Account at the time of lodging the application.

Scotland Place | PO Box 167
Balaklava SA 5461

Ph 08 8862 0800
Fx 08 8862 1115

admin@wrc.sa.gov.au
www.wrc.sa.gov.au

Appeal Rights

If Council refuses your extension request, you may have appeal rights under the *Planning, Development and Infrastructure Act 2016 (SA)*. Appeals are made to the Environment, Resources and Development (ERD) Court within the required timeframe.

Environment Resources and Development Court
Sir Samuel Way Building Victoria Square Adelaide
Phone: 8204 0289 Email: erdcourts@courts.sa.gov.au
Postal Address:
The Registrar
GPO Box 2465
ADELAIDE SA 5001

If You Require Assistance?

If you require help with your extension request or have questions about your development approval, please contact Wakefield Regional Council:
Phone (08) 8862 0800
Email: development@wrc.sa.gov.au