

# 2019-20

# Annual Report



**WAKEFIELD**  
REGIONAL COUNCIL

## We delivered:



**3.8km**

sealed road renewal

**94km**

unsealed road renewals



**124**

development approvals

- 10 houses
- 80 additions and domestic sheds
- 12 industrial
- 3 commercial
- 2 public
- 17 planning only including 9 land divisions

Development approvals per township

- 39 Balaklava
- 11 Blyth
- 1 Brinkworth
- 0 Halbury
- 9 Hamley Bridge
- 1 Hoyleton
- 2 Lochiel
- 8 Owen / Pinery
- 10 Port Wakefield
- 6 Snowtown
- 37 within the rural areas

Total value of \$6,482,110

## We carried out:



**105**

building inspections

**46**

food safety inspections



**1288**

customer requests

## We collected:



**1,109**

tonnes of waste

**216**

tonnes of organic kerbside waste

## We recycled:



**10**

tonnes of tyres

**102**

tonnes of scrap metal, paper/cardboard, glass, TV's, gas bottles, batteries, etc.

## We reached:



**Over 280,650**

people through our Facebook page

## We had:



**24,600** website visits

# From the Mayor

The 2019/20 year tested our community and as we reflect on the past 12 months, it is hard to see beyond the unprecedented challenges brought on by the COVID-19 pandemic.

As a Council, our first response was to protect our community and help stop the spread of the virus as much as possible by working with State health authorities to provide timely information, health inspections and an education program about the pandemic. We also put in place measures to protect our staff and minimise the risk of infection in our workplace.

We then developed a package of support measures for those in our community impacted by the COVID-19 restrictions. As part of our Community Support Package, Wakefield Regional Council became the first in South Australia to deliver a full remission on the final quarter rates and service charges to those struggling financially due to COVID-19.

The package also included support for community groups, sporting clubs and businesses, many of which were forced to shut their doors and close their tills during restriction period. Community groups and clubs had their water and electricity bill payments supported by Council up to \$5,000, while financially affected businesses were eligible to receive funding of \$5,000 towards small projects and business enhancements.

Feedback we received from successful applicants was extremely positive and spoke of the ease and simplicity of the application process, as well as how timely the support was.

Despite the challenges of COVID-19, we continued to deliver a number of major projects and maintained our levels of service to the community as much as we possibly could. Council continued to meet, including several Zoom meetings and workshops while the restrictions were in place.

A major effort in the first half of 2019/20 saw progress of our community strategic plan – Wakefield 2030. Consultation on the plan began in late 2019, with a series of community, farmer, industry and trader forums asking people to share their vision for the Wakefield region in the coming 10 years.

A final round of consultation had to be postponed due to the COVID-19 restrictions but we remain on track to launch the new plan in November 2020. We will work closely with the community to deliver the actions and ensure Wakefield 2030 is a plan we can all be proud of.

I would like to thank all Councillors and Council staff for their commitment and dedication through an exceptionally challenging year. On behalf of all Elected Members and staff, I would particularly like to thank the Wakefield community for its perseverance during the COVID emergency, for its feedback on Wakefield 2030 and for working with us to build a Wakefield that's for living, playing and working.



Rodney Reid  
Mayor



# From the Chief Executive Officer

When I joined Wakefield, just before the start of the 2019/20 year, Council was close to finalising its annual plan and budget for the year ahead. One very challenging year later, I am pleased with the progress made against those plans – detailed in this report – and the Council’s response to the most significant global issue of our lifetime; COVID-19.

Early in the financial year, I completed a review of the way Council was organised and identified a need for changes that would strengthen the organisation’s financial management and increase our focus on governance, risk, WH&S, community engagement, community development and legislative compliance. It was clear Council Members, the leadership team and staff needed to work more closely as ‘one team’ and be focused on our customers.

The review led to a number of changes, with one executive role made redundant and the leadership team reduced from four to three: myself, Director Community and Corporate Services and Director Infrastructure Services. Roles were then restructured into three departments, with a focus on moving forward as ‘one team’ to explore opportunities to improve the way we integrate, communicate and support each other.

Ultimately, we want to create a workplace that is inclusive, high performing and enjoyable to bring positive outcomes for team members, the organisation and, importantly, our community. I am particularly proud of the way the team has managed through the COVID-19 emergency.

Despite the challenges posed by the COVID-19 restrictions, we have continued to work together as one team and I am pleased with the significant progress made in the 2019/20 years.



Some of the key achievements for us as an organisation are highlighted below.

## **Port Wakefield in the spotlight**

Initial planning for the \$124.5 million Port Wakefield overpass and highway duplication project is providing Council with an incredible opportunity to leverage the Federal and State investment and undertake our own plans to rejuvenate Port Wakefield as a quality lifestyle destination and gateway to SA tourism hot spots. The forums held as part of our Wakefield 2030 consultation process highlighted the potential of the Port Wakefield township to be a launching pad for tourism adventures across our region and beyond.

With major construction work on the duplication project expected to begin in September 2020, Council has been working with the project alliance team to ensure our own plans dovetail with this massive government investment. Work on a masterplan for the town will begin shortly.

## **Delivering on our road network**

Works on our huge road network were ramped up for 2019-20. Council has spent \$2 million more on unsealed road network than in previous years. In all, we completed 38 unsealed road renewals, which totalled 94km.

## Activate Wakefield projects

In a major boost for the region, Council secured \$1 million from the Federal Government's Drought Communities Program and decided to invest these funds into projects to 'activate Wakefield'. Expansion of the Blyth Cinema, painting of the Owen silos and rejuvenation of the main streets in Balaklava and Hamley Bridge were all successful in securing grant money and Council contributed a further \$450,000 for the main street projects.

## Swimming pool reviews

With a desire to provide good quality facilities to our community, Council engaged Crackerjack Consulting Engineers to undertake a condition audit of our three pools and associated plant, and to provide costs for design and delivery of critical upgrade works.

Once armed with the knowledge of the current condition, the work required and associated costs, Council will be able to make informed decisions on the short, medium- and long-term opportunities ensuring the provision of aquatic recreation services across the region.

## Tourism opportunities

To boost the region's tourism potential, work progressed throughout the year on developing facilities at the popular pink lake, Lake Bumbunga, in Lochiel. Supported by Building Better Regions funding, the projects aim to enhance the visitor experience in the town and has so far delivered new town entrance signs and toilets, with a major sculpture, viewing platform and playground among the elements still to be completed.

Council also embarked on a review of its caravan parks in Port Wakefield and Balaklava, which pointed out a lower than expected investment in facilities, as well as an over reliance on permanent residents.

From this review, Council will carefully consider the future operation and positioning of both parks to ensure the best return for the whole region.

## Town entrance signs

The region-wide town entrance signage program continued, with the Lochiel and Hamley Bridge signs completed and Owen and Blyth on track for delivery by the end of 2020. The striking signs promote community pride and wave a big hello to visitors with iconic imagery for each town.

## Children a focus

We launched the 'Sounds from the Ground' Nature Playground in Balaklava, which has quickly become a space where children are expressing their creativity and imagination through music and play, in and amongst the natural setting of Apex Park.

We also finalised a region-wide study with Deakin University, which reinforced the gap in childcare services across the region, with particular needs identified in Snowtown, Port Wakefield and Hamley Bridge. Working with the Balaklava Children's Centre Committee, Council is providing an interest-free loan of \$60,000 to support plans for a centre in Snowtown Primary School.

All of these projects are at an early stage and, with the adoption of our 2020/21 Annual Community Plan we have a clear picture of the year ahead – we have a lot of work to do.

However, our 'one team' is committed to continue engaging with our community, working together to deliver the vision for the region and projects that promote pride in Wakefield.



Andrew MacDonald  
CEO



Children playing on  
Balaklava's nature  
and music inspired  
playground.

# Our Vision

## **New strategic direction for the community**

Since late 2019, Council and the community have been working together to create a new strategic plan for the region's future. Wakefield 2030 will guide our actions for the next 10 years and allow us to work towards a new exciting and enticing future for our residents, businesses and industries.

Council committed to engage with the community from the start of the planning process, recognising we can meet our aspirations for the region only by working together. Instead of drafting a document for comment, as we have done in the past, we asked the community through a series of forums to help us shape the direction for the region. Our farmers, major industries, small businesses, traders, residents and community organisations were asked to think about what they wanted to see for the Wakefield region in 10 years from now and what they thought were the priority actions for Council to help us get there.

While this 2019-20 Annual Report is structured to reflect our existing 2017-2022 strategic plan, the new Wakefield 2030 Community Plan is expected to be presented to Council for adoption in November 2020. A number of priority actions raised during the feedback have already been incorporated into Council's 2020-21 Annual Community Plan, which was adopted by Council in July 2020.

These include:

- \$1 million Balaklava and Hamley Bridge Main Streets activation projects.
- Master plan to reposition Port Wakefield as an attractive and sought-after lifestyle and tourism destination.
- Township events such as street markets, music events, food festivals etc.
- Urgent works at the Balaklava, Hamley Bridge and Owen public swimming pools.
- Planning and detailed design for an RV park at Lake Bumbunga at Lochiel.
- A significant increase in Council's road renewal program.
- Development of Council's Disability Access & Inclusion Plan.
- Support for the Blyth Cinema expansion and Owen silo art.

## **Our Vision**

Our vision for the Wakefield region has been: 'Vibrant. Enthusiastic. Creative.' Through the Wakefield 2030 engagement we have identified the need for a new vision that better describes our aspirations for the region. Next year's Annual Report will detail that vision.

# Community Services

Like all Councils, we have a number of key responsibilities under the Local Government Act 1999 and other relevant legislation. These include:

- setting rates, preparing annual budgets and setting longer-term plans for the area;
- managing basic infrastructure including roads, footpaths, parks, public open space, street lighting and stormwater drainage;
- collecting waste and street cleaning;
- development planning and control, including safety assessment; and,
- regulatory services, such as dog management and environmental health.

In response to community needs, we provide additional services and programs, including:

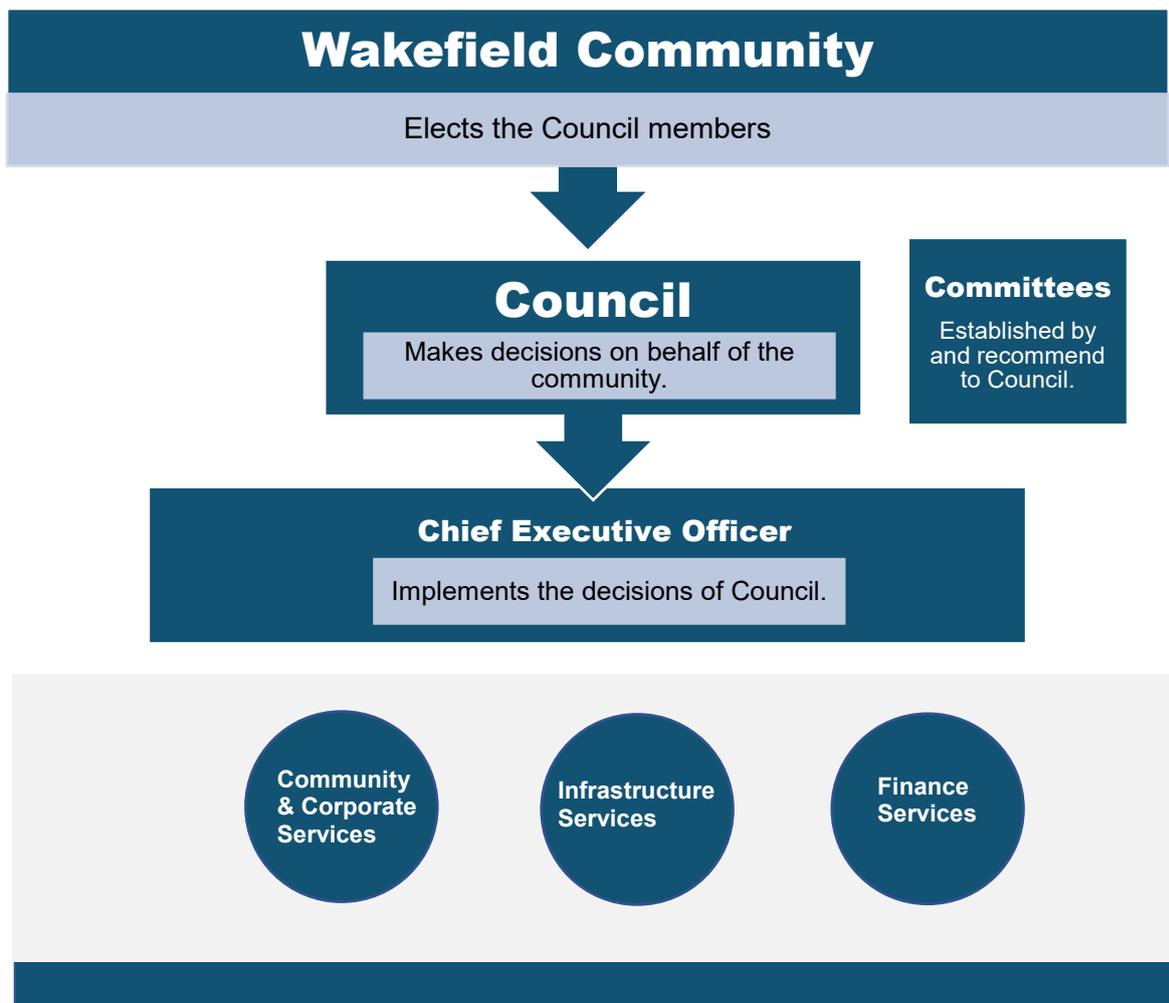
Abandoned Vehicles	Playgrounds
Animal Management	Property Searches
Asset Management	Public Conveniences
Building Applications	Recreation and Sporting Facilities
Caravan Parks	Recycling
Cemeteries	Road Construction
Community Development	Road Maintenance
Community Grants	Road safety
Community Transport	Street Cleaning
Community Wastewater Management	Street Lighting
Community Halls	Street Signs
Council Newsletter	Street Trees
Economic Development	Stormwater Drainage
Green Organics Recycling	Swimming Pools (Public)
Public Building Maintenance	Tourism Promotion
Customer Service	Traffic Control
Environmental Health	Waste Management
Fire Prevention	Youth Services
Food Act Administration	
Library Services	
Natural Resource Management	
Park Gardens and Open Spaces	
Parking	
Planning Applications	

# Our Council

## Decision Making structure

An organisational restructure was implemented in August 2019. Refer to the 'Our Employees' section, on page 19, for more information. For the most of 2019-20 year, Council Administration comprised of the following departments:

- Community & Corporate Services
- Infrastructure Services, and
- Chief Executive Services (including Finance)



# Our Council



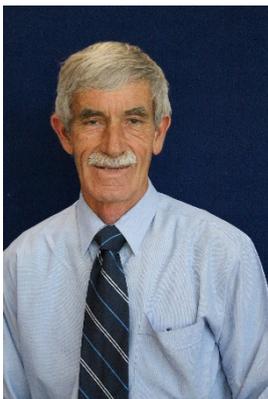
**Mayor  
Rodney Reid**  
Representing  
Wakefield Regional  
Council since 2006.  
Prior to being elected  
as Mayor in 2014,  
Rodney was a  
Councillor for eight  
years. Rodney is a  
resident of the Owen  
community.



**Central Ward  
Councillor & Deputy  
Mayor**

**Malcolm May**  
Councillor since  
2014 and resident  
of the Balaklava  
community.

## NORTH WARD



**North Ward  
Councillor**

**John Wood**  
Councillor since 2006  
and resident of the  
Blyth community.



**North Ward  
Councillor**

**Denni Russell**  
Councillor since 2018  
and resident of the  
Blyth community.



**North Ward  
Councillor**

**John Nicholls**  
Councillor since 2018  
and resident of the  
Lochiel community.

## CENTRAL WARD



**Central Ward  
Councillor**

**Terry Williams**  
Councillor since 2014 and a former long-term resident of the Balaklava community.



**Central Ward  
Councillor**

**Michael Greenshields**  
Councillor since 2018 and resident of the Balaklava community.



**Central Ward  
Councillor**

**Michael Rankine**  
Councillor since 2017 and resident of the Port Wakefield community

## SOUTH WARD



**South Ward  
Councillor**

**Peter Bowyer**  
Councillor since 2015 and resident of the Owen community.

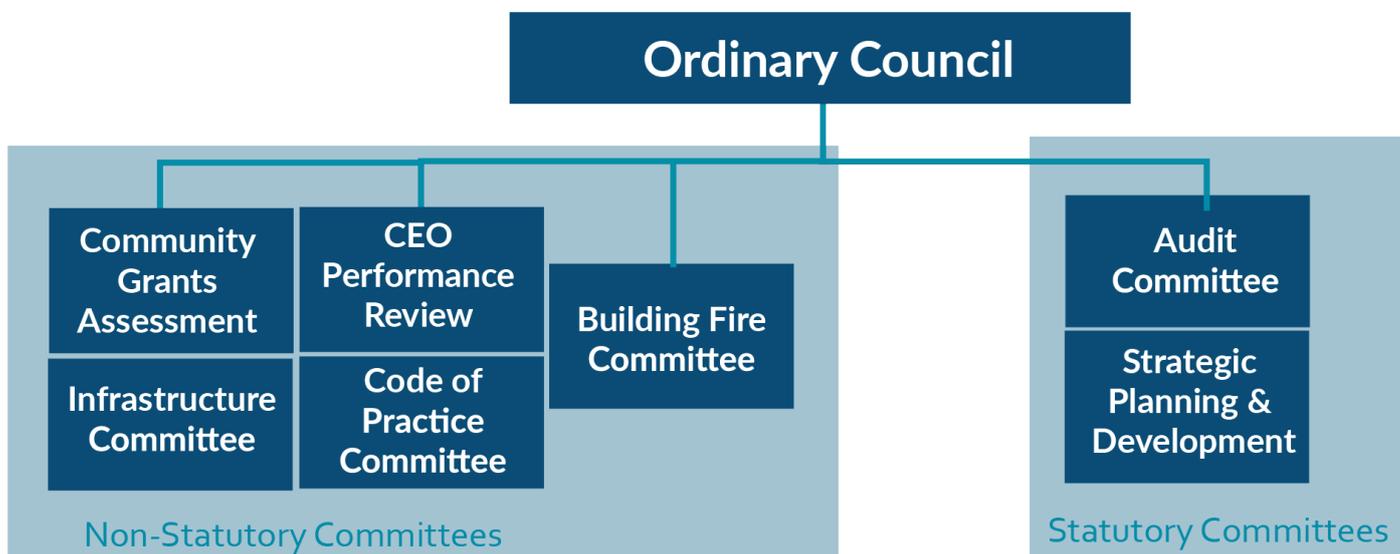


**South Ward  
Councillor**

**Wendy Williams**  
Councillor since 2018 and resident of the Hamley Bridge community.

# Our Council

## Committees



Council consists of nine Councillors and a Mayor. It meets monthly to consider key decisions for the community.

Along with the Council, we have a number of committees established under Section 41 of the *Local Government Act 1999*. Section 41 committees in place throughout 2018/19 were:

### **Audit Committee**

The Audit Committee consists of the Mayor (who is Presiding Member), two Councillors and two independent members. It meets approximately six times a year to monitor policy, risk management, internal controls, finances and Council’s strategic and statutory responsibilities.

### **CEO Performance Review Committee**

The CEO Performance Review Committee consists of the Mayor, Deputy Mayor and one Councillor. It meets as required to review the overall performance of the CEO.

### **Strategic Planning & Development Policy Committee**

The Strategic Planning & Development Policy Committee consists of three Councillors and the Mayor. Its purpose is to provide advice to Council in relation to Council’s planning and development policies and it meets at least once per year.

### **Infrastructure Committee**

The Infrastructure Committee consists of the Mayor and eight Councillors. It meets as required to facilitate the provision of the road network and all other infrastructure under Council’s control.

### **Code of Practice Committee**

The Code of Practice Committee consists of the Mayor and all members of Council. The Code of Practice Committee was established to draft a code of practice and ceased in April 2019.

### **Community Grants Assessment Committee**

The Committee consists of six elected Councillors and the Community Services & Development Manager and meets as required to consider applications for community grants.

### **Other Committees**

Building Fire Safety Committee: the Committee consists of one independent member, one CFS representative and two staff members. The Committee discusses and considers a range of topics as outlined under section 71 of the Development Act of 1993.

# Meeting Attendances

## Ordinary Council

Council Member	Attended	Leave	Apology	Absent
Mayor Reid	12	-	-	-
Dep Mayor M May	12	-	-	-
P Bowyer	12	-	-	-
M Greenshields	10	-	2	-
J Nicholls	12	-	-	-
M Rankine	9	2	1	-
D Russell	11	-	1	-
T Williams	12	-	-	-
W Williams	12	-	-	-
J Wood	11	-	1	-

## Audit Committee Meeting

Council Member	Attended	Leave	Apology	Absent
Mayor Reid	6	-	-	-
Dep Mayor M May	3	-	3	-
J Wood	5	-	1	-

## Special Council Meeting

Council Member	Attended	Leave	Apology	Absent
Mayor Reid	4	-	-	-
Dep Mayor M May	4	-	-	-
P Bowyer	4	-	-	-
M Greenshields	4	-	-	-
J Nicholls	4	-	-	-
M Rankine	4	-	-	-
D Russell	3	-	1	-
T Williams	4	-	-	-
W Williams	4	-	-	-
J Wood	4	-	-	-



Light Street, Hamley Bridge

## Elected Member Allowances

Elected Members receive allowances set by the Independent Remuneration Tribunal of South Australia. These allowances are adjusted on the first, second and third anniversaries of periodic elections to reflect changes in the Adelaide Consumer Price Index (CPI).

	2019-20	2018-19
Mayor	\$ 40,502.30	\$ 39,600.00
Deputy Mayor	\$ 12,697.22	\$ 12,375.00
Councillors	\$ 10,157.78	\$ 9,900.00

## Committee Member Allowances

Non-elected members of the Audit Committee and Council Assessment Panel (CAP) receive the following allowances:

Committee member	2019-20
Audit Committee independent member	Sitting fee of \$386/ meeting plus travel allowance
CAP presiding member	\$ 400/meeting
CAP independent members	\$ 300/meeting

## Elected member training

The *Local Government Act 1999* requires Council to prepare and adopt a Training and Development Policy for its Council Members, to assist them in the performance and discharge of their functions and duties. The policy is available on our website.

In 2019, Tanom Legal was engaged to conduct two training sessions for Elected Members. These included Fundamentals of Meeting Procedure Training and Presiding Member Training.

Council appointed Corrinne Garrett from UHY Haines Norton to facilitate three workshops on Council's Rating Review and draft Policy.

A workshop was held for Elected Members to discuss Council's Emergency Management Plan, and seven workshop sessions covered Strategic Management Planning for Council, including:

- 2020/21 Annual Community Plan & Budget
- Long Term Financial Plan
- Wakefield 2030
- Chart of Account structure
- Capital Renewal Program

## Delegations and Sub-Delegations

The Chief Executive Officer and other officers have the delegated authority from Council (in accordance with the *Local Government Act 1999*) to make decisions on a number of specified administrative and operational matters. The Delegations Register can be found on our website and shows the delegated authority from the Council to the Chief Executive Officer and any sub-delegations. Delegations are reviewed annually.

## Representation Quota

Representation Review processes determine whether a council would benefit from an alteration to its current composition or ward structure to meet future requirements.

A major review and restructure of Council wards was undertaken in 2013/2014 and, after the November 2014 election, this saw the creation of three wards, with a Mayor and nine Councillors representing the community. Our next representation review is scheduled for 2021 and public consultation will be conducted as part of the review from about October 2020.

The average quota for Wakefield Regional Council is 476 electors per each of the 10 Elected Members. The following table shows the average elector ratio per representative for other councils with similar populations and/or surrounding councils, demonstrating Wakefield as mid-range.

<b>Council</b>	<b>Electors</b>	<b>Elected Members</b>	<b>Quota (Elected Members: Electors) *</b>
Northern Areas	3382	9	1:375
Coorong	3754	9	1:417
Tatiara	4513	10	1:451
Wakefield Regional	4765	10	1:476
Grant	5458	10	1:545
Naracoorte	5830	11	1:530
Adelaide Plains	5975	10	1:597
Mid Murray	6442	10	1:644
Renmark Paringa	6462	9	1:718
Clare & Gilbert	6687	10	1:668

**\* Information sourced from the Electoral Commission of South Australia**



Staff members Jhing Mojares and Les Pearson.

## Our Employees

Compared to many other councils, we have a small team of 72 employees (as at 30 June 2020). This is equivalent to 60 full-time equivalent staff with the majority based in the field. Our team has a mix of skills, experience and knowledge to deliver a range of services to our community.

Departments and their responsibilities are summarised below:

- **CEO Department:** finance, environmental health, planning and development, building, HR.
- **Community & Corporate Services:** community compliance, records management, economic development, governance, WHS & risk, community development, community liaison, library services, marketing and communications, STARCLUB sports and recreation program.
- **Infrastructure Services:** maintains vast road networks and other infrastructure including open spaces, caravan parks, cemeteries, footpaths, bridges, buildings, parks and stormwater. This team also manages the region's roadside vegetation, waste and weed control

## **Organisational review and restructure**

Following the appointment of Chief Executive Officer Andrew MacDonald in May 2019 the Council underwent an organisational review and restructure. This resulted in the above departments and a restructure of the leadership of the organisation. Overall the restructure has been well received.

Since the restructure, reinforcing a 'one team' culture, rather than multiple departments acting as separate silos, has been a focus for our small organisation. Before COVID-19 restrictions prohibited large gatherings, we held monthly 'One Team Meetings' with all employees, as well as Leadership group meetings, including directors, managers and CEO.

## **Employee engagement – Staff satisfaction survey**

An employee survey undertaken in March 2020 asked staff a series of questions around management and leadership, workplace culture, jobs and training and the role of Council.

Results were collated and compared to data from 2018 and 2019. An overview of the results was provided to the staff through the internal staff newsletter and then copies of the results were circulated to all staff. The results will be discussed in further detail through culture/value building workshops over the coming months.

It was pleasing to see a clear and, in most cases, significant improvement in employees' satisfaction. Over 60% of employees believe our organisation feels like one team, rather than separate groups put together. This has more than doubled in satisfaction from previous years.

## **Enterprise Bargaining Agreements**

In 2020, two Enterprise Bargaining negotiations commenced. These were put on hold for a number of weeks as a result of the restrictions and uncertainty due to COVID-19. These Negotiations with field staff employees have recently commenced again and the office employee negotiations are likely to commence in the coming year.

## **Equal Employment Opportunity Programs**

Council continues to have in place three Contact Officers as well as an external Employee Assistance Program. These initiatives provide employees with an opportunity to discuss work and non-work related matters.

In 2019-20 Council was MATES accredited, through Mates in Construction. Council has achieved a best practice status from MATES, which means we are committed to keeping a suicide safer organisation.

## Workforce policies

We are committed to a robust, equitable approach for attracting and selecting the best people for roles, ensuring their skills, knowledge, experience and attributes will help us deliver high quality service to our community.

In 2019-20 we have implemented Heat and Hot Works Guidelines in a trial format to provide better protection for employees during hot weather.

We have also implemented a Work from Home Policy/Procedure and a Work from Home Agreement. This provides employees with greater flexibility and will assist in defining the Council as a workplace of choice.

A new Annual Performance Plan has been developed for employees to guide their annual performance appraisals. This Plan will help create a performance-based culture and to assist with career path planning processes and identify future employee development and training needs.

## Training and Development

Work Health and Safety training remains a key focus for Council, while other programs undertaken in 2019-20 included:

- Applied Suicide Intervention Skills Training for 2 employees.
- Customer Service 101 training for 5 employees.
- Fraud & Cyber Awareness Training for 17 employees.
- Procurement Planning & Management Course for 2 employees.
- Public Interest Disclosure Responsible Officer training for 2 employees.
- Conduct Visual Inspection of Park Facilities training for 1 employee.
- Understanding and Applying Records- Disposal Schedule training GDS40 for 1 employee.



Council CEO Andrew MacDonald addresses employees during a culture workshop day in October 2020.

## Executive Salary Information

The following information reflects the number of Senior Executive Officers and information on allowances and benefits as part of a salary package. This information relates to the South Australian Municipal Salaried Officers Award and the Wakefield Regional Council ASU Enterprise Agreement 2017.

### Chief Executive Officer

- Contract salary.
- Pay increase to be determined at yearly performance review. The review is undertaken by the CEO Performance Review Committee.
- Unrestricted personal use of a fully maintained motor vehicle.
- Superannuation as per the Superannuation Guarantee (Administration) Act 1992 and LG Acts.
- Provision of a mobile telephone and laptop/tablet.
- Reimbursement of all expenses relating to the performance of the position.

### Director Community & Corporate Services and Director Infrastructure Services

- Contract salary.
- Pay increase to be determined at yearly performance review. The review is undertaken by the CEO.
- Private use within SA of a fully maintained motor vehicle.
- Superannuation as per the Superannuation Guarantee (Administration) Act 1992 and LG Acts.
- Provision of a mobile telephone and/or reimbursement of personal mobile phone up to the value of \$100/month.
- Reimbursement of all expenses relating to the performance of the position.



Executive team Leon Kruger, Andrew MacDonald and Kelly Westell.



Field staff team members  
Jarrad Seiboth and Grant Willmer.

# Our Performance

As stated on page 4, Wakefield is building a new vision and community strategic plan which is due to be adopted in late 2020. This Annual Report aligns to our existing Strategic Management Plan (SMP) and reflect the four pillars – Economic Development, Population Growth, Quality Infrastructure and Community Wellbeing.

The following pages summarise our performance against the four pillars of the current plan and our 2019-20 Annual Community Plan, which was adopted in July 2019.



Dad's Pure Water is just one local company to receive a boost through Wakefield Regional Council's COVID-19 support packages.

## Strategic Pillar 1 - Economic Development

### Strategies:

- Attract new businesses and encourage business expansion.
- Advocate and work proactively towards the provision of infrastructure that supports communities, business and industry in the Wakefield Council region.
- Develop a tourism plan for the Wakefield region.
- Build on government plans to decentralise health services.
- Prepare an economic development action plan for Council adoption.
- Leverage the Balaklava Racing Club to increase economic development opportunities in the region.



## COVID-19 – Community Support

Council took action to protect our staff and community during the COVID-19 pandemic. Several WHS policies and procedures were implemented and continue to be monitored on a regular basis. Our Environmental Health Officers worked and continue to work to ensure compliance with State and Federal Government directions in response to the COVID-19 outbreak, and to share as much information as possible with the community.

Council approved a community support package worth up to \$867,000 as a first round of assistance as it worked to steer the region through the COVID-19 crisis.

Adopted by Council, the package directly targeted those impacted by restrictions introduced due to the COVID19 pandemic. It included:

- Rate relief for impacted businesses, ratepayers, sporting clubs and community groups, with full remission of fourth quarter 2019-20 rates and service charges for ratepayers who could show they had been directly impacted by COVID-19;
- Grants of up to \$5,000 for impacted businesses to assist with the engagement of professional support services or to encourage operational improvements or repositioning, and;
- Utilities support of up to \$5,000 to help sporting clubs and community organisations significantly impacted by COVID-19 pay their water and electricity bills. Council's Community Support Package was a leading program designed to cover up to \$5,000 in utility bills (across a period of six months) for clubs and community groups, who had been impacted as a result of COVID-19.

The initiative was a South Australian first and the package became a template for support programs for other councils to adopt and use.

By the end of the 2019-20 year, 33 clubs and community groups and 40 local businesses, and 42 rates and service charge remissions had been supported by the package.

Success stories from the package included businesses being able to update signage, make enhancements to business premises and promote their services.



Council's Environmental Health Officer Willbur Colaco conducting an inspection at Foodland Balaklava.

## **‘Activate Wakefield’ under way**

Three major projects to activate and revive spaces across the Wakefield Regional Council area were approved in May 2020 as part of the Federal Government’s Drought Communities Programme Extension.

The \$1 million funding injection recognised parts of our region had endured effects of prolonged drought and the successful projects aim to attract people to the area, engage local contractors (where possible) and stimulate the economy:

- The Blyth Cinema expansion and car park project (\$350,000): will see a second cinema added to the popular local entertainment venue, with city-quality projection and sound, and a sealed carpark constructed for patrons.
- Owen Silo Artwork Project (\$100,000): the dominant silos in Owen will become the canvas for artwork designed by renowned artist Robert (Alf) Hannaford AM and painted by experienced silo painter Cam Scale.
- Hamley Bridge and Balaklava Main Street Project (\$550,000): Council is contributing an additional \$450,000 for this \$1 million project to activate the centres of Hamley Bridge and Balaklava as meeting places for people.

COVID-19 restrictions will cause a delay to the Owen silo project. At the time of preparing this Annual Report, consultation and preliminary work had begun on the main street project, while the Blyth project had progressed through planning approvals.



Blyth Cinema will receive an expansion and carpark as part of the Drought Communities Programme.

## **Pink Lake Tourist Facilities**

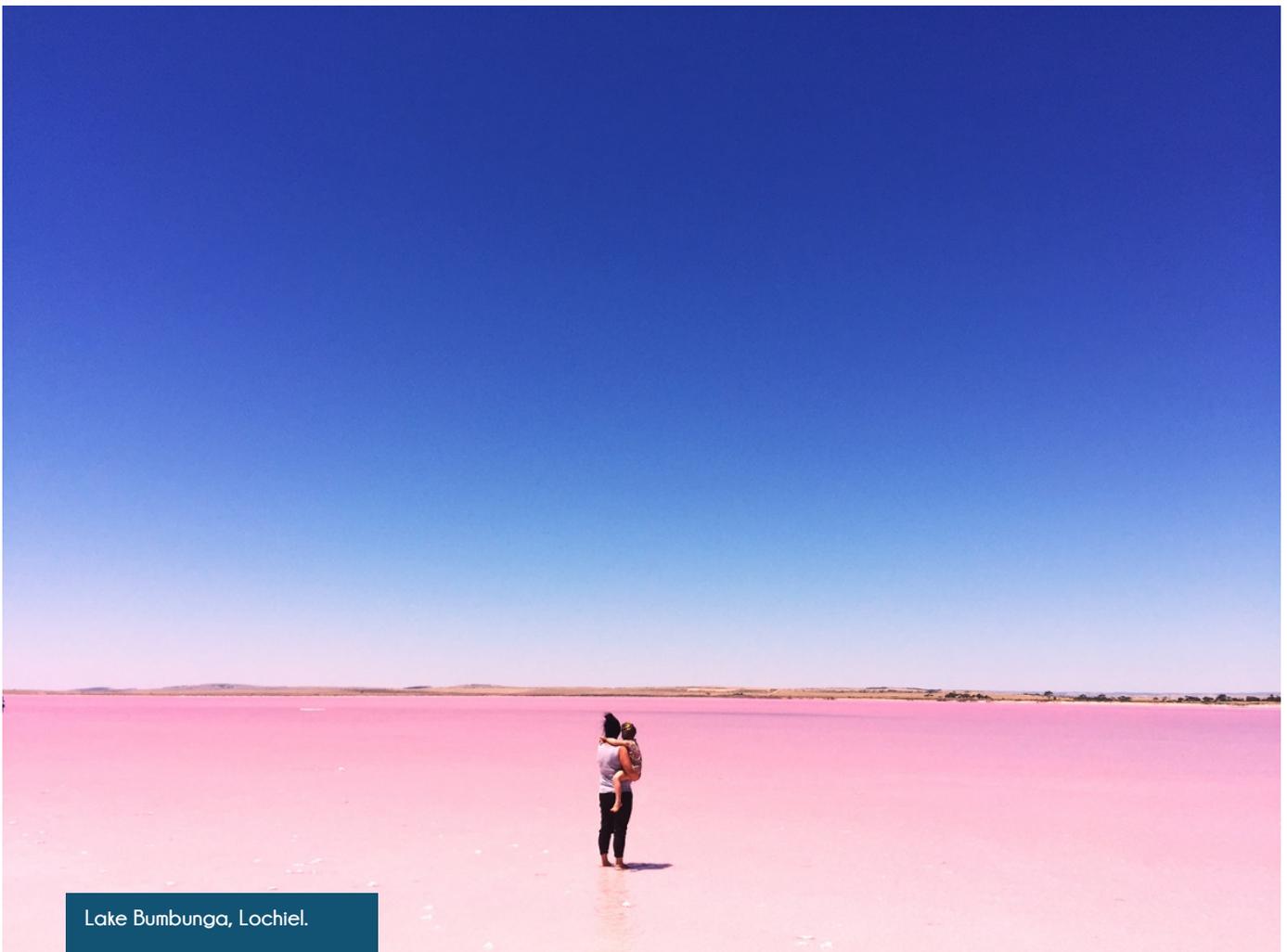
In 2018/19 Council successfully applied for Federal Government grant funding to deliver a range of tourism infrastructure projects at Lochiel and its star attraction, Lake Bumbunga.

Lake Bumbunga has become an increasingly popular destination for overseas, interstate and local visitors, as well as photographers and film makers keen to capture the pink lake.

Two of the planned nine elements of the entire project were complete as of June 2020, including the new town entry signage and public toilet facility.

Still to be delivered are a new playground area, formalised car park, Loch-Eel sculpture, scenic frame for photo opportunities, public Wi-Fi service, signage featuring local history and points of interest, and a boardwalk/viewing platform.

The project is expected to be completed in early 2021.



Lake Bumbunga, Lochiel.



Residents of Balaklava providing their feedback into the main street development.

## Strategic Pillar 2 - Population Growth

### Strategies:

- Analyse demand for childcare services in the region to identify any gaps.
- Improve the amenity of our townships and natural environment.
- Identify what services and amenities will attract more people to move to/stay in WRC.
- Advocate for increased immigration to the region.
- Support our local sports clubs as key providers of social and health interaction opportunities in our communities.

### **Childcare access for more residents**

In a move to bring more childcare services to the region, Wakefield Regional Council has backed plans for a centre in Snowtown Primary School with \$60,000 funding. The funding, in an interest-free loan, will go to the Balaklava Community Centre, so it can set up childcare in the Snowtown Primary School.

Council conducted a region-wide study last year with Deakin University, which reinforced the gap in childcare services across the region, with particular needs identified in Snowtown, Hamley Bridge and Port Wakefield.

The move was a positive step towards providing critical services to assist parents and caregivers, cutting down on the need to travel out of the region and increasing opportunity to re-enter the workforce locally. Some parents were travelling over an hour to take children to care facilities.

### **Copper Trail links to SA's best walks**

Wakefield Regional Council blazed a new trail through the heart of the district, a 23km journey that links-up to two of regional SA's best trails – Walk the Yorke and The Riesling Trail.

The Copper Trail was given the go-ahead after receiving \$41,900 from the Office for Recreation, Sport and Racing, with Council contributing another \$14,000 to complete the final stage of the project.

The Trail is constructed between Balaklava and Port Wakefield and provides the missing link to Walk the Yorke (entry from Port Wakefield) and Riesling Trail (entry to Leasingham) creating an optional multi-day adventure for walkers and cyclists.

The Copper Trail is named so because it follows in part the course taken by bullock teams delivering copper from the Burra mine through to the wharf at Port Wakefield.

Upon the announcement of the grant funding, the Copper Trail was featured in *The Advertiser*, and has been ear-marked to appear on *SA Walking Trails* website.



Having fun walking along the Copper Trail.

## Strategic Pillar 3 - Quality Infrastructure

### Strategies:

- Identify efficiencies in the maintenance and provision of infrastructure.
- Relocate the Balaklava depot to meet legislative requirements.
- Support and build our communities' walking/cycling/leisure trails with a vision to connect on a regional scale.
- Lobby for a moratorium on stamp duty to allow transfer of road reserves to neighbouring land owners.
- Advocate for duplication of Highway One through Port Wakefield.

## **New rubble policy to renew more unsealed roads**

In line with its Asset Management Plan, Wakefield Regional Council undertook an extensive unsealed renewal program, following months of concentrated works on maintenance.

Earlier in 2020, Wilson Road received a facelift with the 1.8km unsealed stretch renewed. Dows Road (2.6km in length) also received the same treatment and had its stormwater drainage upgraded.

About 10,000 tonnes of rubble was collected, crushed and carted for these projects. Council counts on the rubble supplied by nearby farmers to carry out renewals like these.

To promote a better relationship with new and existing rubble pit landowners, a new Rubble Pit Policy was adopted in November 2019, which sees Council pay a greater amount to access rubble and a commitment to reinstate the pit once the rubble has been extracted.

## **New Toilets at Port Wakefield and Lochiel**

Two new toilets have been constructed during the 2019-20 financial year as part of Council's Public Toilet Refurbishment/Replacement Program. Opened in July 2019, the new toilets near the Port Wakefield wharf brought a splash of colour to the area and greatly improved facilities for the public. The new building includes male, female and disability access toilets.

The much-needed new toilets at Lochiel were opened in June 2020. These toilets are known to be the busiest in the Council area due to their location on the highway and proximity to the pink lake, with five cubicles including a disability access toilet constructed to meet demand. Council has worked closely with the Lochiel Progress Association to ensure the new toilets meet community expectations and extra work in setting up tourist facilities on the lake will help to achieve this.

## **Town Entrance Signs**

Lochiel and Hamley Bridge received new town entrance signs in the second half of 2019, much to the delight of both communities. Council installed the new signs at Lochiel prior to the town's 150<sup>th</sup> Anniversary celebrations and both entrance statements have received positive feedback from visitors to the community. Progress has also been made towards the new town entrance signs for Blyth and Owen.



Lochiel entry signs.

## Port Wakefield Walk the Yorke Bridge

People using the Walk the Yorke trail at Port Wakefield can now cross the Wakefield River in style, with a new 52m bridge spanning the final gap linking Port Wakefield to the rest of the trail. The bridge has been constructed using materials that will ensure longevity in the harsh salty environment, with the structure made from fibreglass reinforced plastic and the decking from recycled plastic. Existing pylons from a former railway bridge have been used to support the new bridge and make for an excellent all-weather river crossing.



## Kybunga Top Road bridge renewal

The Kybunga Top Road culvert bridge upgrade was completed in December 2019, with capacity increased, to allow trucks weighing over 10 tonnes to cross over.

Wakefield Regional Council spent almost \$100,000 on the project to make the journey for heavy vehicles more direct, cutting out the need to detour and reducing the risk of over-limit trucks attempting to cross.

The Infrastructure team has refigured the road for future users; making it wider and moving it over a small distance to create a straight approach up to the culvert bridge. During harvest, there will be more heavy machinery and trucks on our roads, with a number of them using this road to access local farms and fields, or to get to Clare and beyond.



Football at Hamley  
Bridge Oval.

## Strategic Pillar 4 – Community Wellbeing

### Strategies:

- A strong connection between Council and the community.
- A switched on workforce supported to provide excellent service to our community.
- Promote, encourage and support volunteering in our community.
- Implement new library delivery models and recommendations from the State Library Review.



Football games at Hamley Bridge Oval.

### **Sports voucher uptake**

In the Wakefield region there are approximately 70 sporting clubs, groups and associations. About 35 of these are registered STARCLUBs.

The Sports Vouchers program provides a \$100 discount on Sports and Dance membership and/or fees for primary school aged children – reception to year 7. The SA Government has committed this program to 2021-2022.

The below is a summary of Wakefield's voucher use compared to the whole Mid North region, which covers the Clare and Gilbert Valleys and Goyder council areas as well.

Year 2019

#### **Wakefield Council**

- Total value: \$37,650
- 416 vouchers claimed
- 28 locations

#### **Central Mid North**

- Total value: \$112,950
- 1295 vouchers claimed
- 80 locations

## 2019-20 Community Grants Program

Council has a long history of providing financial support to community organisations and our Community Grants program offered financial assistance in three categories Infrastructure, Community Benefit & Water grants in 2019-20.

All applications received were assessed by Council's Community Grants Assessment Committee against criteria which included projects that will benefit the wider community and align with Council's Strategic Plan.

In 2019-20 a total of \$197,299.00 (ex GST) supported over 30 local community organisations. Recipients included Brinkworth Koolunga Cricket Club, Avon District Hall, Balaklava Bowling Club, Owen Community Centre and many more.

## VET Student of the Year

Each year Wakefield Regional Council and Balco Australia team up for the VET Student of the Year Awards. For the 2019 Awards, Council received nine applications and each student was interviewed, answering a series of questions in front of a panel.

Horizon Christian School student Sophie Altus was a standout applicant undertaking Certificate III in Early Childhood Education Care and also a certificate in Christian Ministry, along with volunteering for the local CFS and working part-time in a bakery.

The program continues to support and reward local students who are engaged in vocational education and these annual awards highlight the creativity and problem solving skills desired in gaining a trade.



Past winner Sampson Wilkop and 2020 VET Student of the year Sophie Altus.

## Flinders University Placement Project

Council was once again involved in a placement project with Flinders University. Third year student Nikita Wilson-Beddoe joined Wakefield Regional Council for a term of seven-weeks, as part of her Nutrition & Dietetics studies. Nikita worked closely with the Community Garden Committee and hosted a well-attended healthy eating workshop. Nikita left Council and the garden committee with a number of great resources for future use including further cooking workshops and activities.



Volunteer bus driver Felicity Riches loves her work and the regular passengers.

### Community Bus

The Community Bus service continues to offer transport support to assist residents living within our region access to a range of services. This support enables people to participate in community life, access shops, medical and other facilities that may be of benefit to them.

The bus, driven by our skilled volunteers, offers an affordable personalised service providing door to door passenger delivery and pick up in the local area while also offering trips to places such as Munno Para and Elizabeth on a scheduled basis.

A risk assessment has been done in consultation with relevant staff to allow passengers with assistance animal, to gain easier access to the bus.

### Balaklava Men’s Shed

As membership steadily fell, the Balaklava Neighbourhood Shed in Apex Park became an under-used space.

Generally, social exclusion is more prevalent in males located in regional areas than that of the national average, according to *Beyond Blue Australia*. Understanding this and the continuing success of the nearby Owen Men’s Shed, a project to revamp the old Neighbourhood Shed into a Men’s Shed began.



One of Council’s most successful Mens’ Shed in Owen, where members are always busy tinkering away.

Council held a forum at the Shed so anyone interested could come along and have their say about what the communal workspace could look like. Today, membership is up and the committee is working on establishing itself and have started applying for grant funding and programs.

It’s a great space and one we hope will continue to be a safe haven for men to share their thoughts, stay active and stay healthy.

## **Volunteer Management Policy & Procedure**

*Council has a new Volunteer Management Policy & Procedure recognising the importance of volunteers within our community.*

Volunteers forge a strong bond between Council and the community and support with:

- Community engagement;
- Access to resources and information;
- Social interaction and satisfaction;
- Participation in established Council services and events.

Wakefield is grateful to have a high proportion of volunteers. About 34% of our community volunteer compared to the state average of 17%. Recognising their importance to our region, the Policy and Procedure provide clarity around volunteer management and roles and responsibility.

# Community Land Management Plans

The Local Government Act (1999) requires Council to develop management plans for all community land either owned or under its care and control. These plans outline the way in which the land is to be used, taking into account a diverse range of recreation, conservation and other issues.

All of our plans have been finalised and are in place:

**Management Plan 1 Cemeteries**

**Management Plan 2 Halls Museums & Galleries**

**Management Plan 3 Car Parks & Boat Ramp**

**Management Plan 4 Parks Gardens & Playgrounds**

**Management Plan 5 Recreation Facilities**

**Management Plan 6 Community Land Leased For Farming Purposes**

**Management Plan 7 Balaklava Parklands**

**Management Plan 8 Owen Wetlands**

**Management Plan 9 Halbury Parklands**

**Management Plan 10 Pinery Soldiers Memorial**

**Management Plan 11 Nantawarra Oval**

**Management Plan 12 Port Wakefield Caravan Park & Rsl Clubrooms**

**Management Plan 13 Snowtown Shooting & Rifle Club**

**Management Plan 14 Old Hamley Bridge Fire Station & Hall Car Park**

**Management Plan 15 Brinkworth Historical Reserve**

The Community Management Plans will be comprehensively reviewed in the 2020/21 financial year.

## Local Nuisance and Litter Control Act

Council is responsible for investigating complaints made under the *Local Nuisance and Litter Control Act 2016*.

The Act aims to protect individuals and communities from local nuisance, to prevent littering and to improve the amenity of local areas and a clean and healthy environment.

### In 2019-20:

- Council received 76 official complaints in relation to local nuisance and littering;
- 8 expiations were issued under the Act
- 0 prosecutions were issued under the Act
- 16 Nuisance abatement notices were issued under the Act
- There were no civil penalties negotiated under Section 34 of the Act
- There were no applications by Council to the Court for orders or civil penalties under section 34 of the Act

### **Animal Management**

- In 2019-20, Council reported 2,257 dog and cat registrations, up from 1,934 the previous year.
- Council currently has 71 voluntary cat registrations and makes cat traps readily available to the public for hire.
- This year, Council ran an educational campaign on responsible dog ownership and the importance and obligations on owners, including registering, microchipping and keeping dogs on leads.

### **Fire and permits**

- Council issued 28 burning permits.
- Council has just acquired a GIS system to assist with the 20/21 fire hazard reduction inspections and issued 13 expiations against the Fire and Emergency Services Act in the 2019-20 year.

# Information

## Listening to You

Council continuously seeks to find improved, appropriate and cost effective ways to inform and involve the local community, stakeholders and interested parties in our activities and decision making.

There are a number of ways people can raise issues with us, or voice their opinions, including:

- Elected Members – members of the public can contact their local ward Councillor and/or the Mayor to discuss relevant Council issues;
- Requests – a member of the public can write, email or call the Council in relation to any Council policy, activity or service;
- Public consultation – Council will seek feedback from the community on particular topics. Our Public Consultation Policy outlines steps Council will follow to encourage community involvement in the decision making process.
- Deputations – with permission from the Mayor, a member of the public can address a Council meeting;
- Petitions – written petitions can be addressed to Council;
- For a number of Council activities that directly affect residents – including roadworks, project works and planning reviews – we have consultation standards in place.

In the year ahead we aim to increase our community engagement efforts and, most importantly, involve the community in shaping the region's plans for the future.

## Freedom of Information Requests

As much as possible, we make information readily available to the community. However, if a member of the public requests other information, we will consider this request in line with the requirements of the Freedom of Information Act 1991.

Costs may apply for accessing any documents inspected pursuant to a Freedom of Information (FOI) request. FOI forms are available at the Council office and applications will receive a response within 30 days of Council receiving the completed FOI request form, together with the application and search fees.

These can be addressed to:  
Clare Elsworthy  
Freedom of Information Officer  
Wakefield Regional Council  
PO Box 167 BALAKLAVA SA 5461

In 2019-20, Council received two applications under the FOI Act.

## Confidentiality Provisions

*Some of these items were reviewed multiples, as shown in the dates listed below.*

All meetings of Council are held in public except in special circumstances. In 2019-20, 10 Section 90(2) orders were made excluding the public from meetings for the following matters:

- Rating Review – Use of Consultant – 24 July 2019
- Townsvale Estate – 24 July 2019
- Senior Management Review & Organisational Structure – 25 July 2019
- Balaklava Depot Alternative Land Option – 25 September 2019 and in 25 May 2020
- Port Wakefield Gateway Estate Development Proposal – 23 October 2019
- Demolition of 16 Fourth Street, Snowtown – 23 October 2019
- Australia Day 2020 Citizen of the Year Local Awards – 27 November 2019
- Hamley Bridge Demolition Projects – 22 January 2020
- Narungga Nation Native Title Claim – Wakefield Regional Council – 26 February 2020

Under section 92 of the Local Government Act 1999 councils must prepare and adopt a Code of Practice to govern public access to meetings, documents and minutes of council and committee meetings.

In relation to the matters listed in Section 90(3) of the Act – that is, when a Council may order the exclusion of the public – no Section 92 orders were made.

Section 91 (7) orders keep matters confidential. During the financial year, ten of these orders lapsed or ceased.

- Top of the Gulf Enterprises Pty Ltd – Road Closure Request – 27 February 2019
- Proposed Amendment to Hamley Bridge Council Land Purchase – 27 February 2019
- Customer Experience Survey – Tender Proposals – 27 February 2019
- Australia Day 2020 Citizen of the Year Local Annual Awards- 27 November 2019
- Development Matter - Illegal Construction – 26 September 2018, 23 October 2019, 18 December 2019 and 27 May 2020.
- Hamley Bridge Demolition Projects – 22 January 2020
- Narungga Nation Native Title Claim Wakefield Regional Council – 26 February 2020

There were 16 Section 91(7) orders in place at the end of the 2019-20 financial year:

- Industrial Relations Matter – 23 November 2016, 14 December 2016 and 31 January 2017
- Townsvale – Legal Advice – 23 May 2018, 25 July 2018, 12 December 2018, 23 January 2019 and 17 April 2019, 24 July 2019
- Mayors Report – CEO Resignation – 27 August 2018
- Rating Review – Use of Consultant – 24 July 2019
- Senior Management Review & Organisational Structure – 25 July 2019
- Balaklava Alternative Land Option – 25 September 2019 and 25 May 2020
- Port Wakefield Gateway Estate Development Proposal – 23 October 2019
- Demolition of 16 Fourth Street, Snowtown – 23 October 201

## 270 Review

Section 270 of the Local Government Act of 1999 requires Council to develop and maintain policies, practices and procedures for dealing with:

- Any reasonable request for the provision of a service by the Council, or;
- For the improvement of a service provided by the Council, and;
- Complaints about the actions of the Council, its employees, or other persons acting on behalf of the Council.

Section 270 review gives community members the opportunity to request a review of a decision made by Council or a Council employee. The review may be conducted internally or by an external party.

In 2019-20, Council received no requests for a Section 270 internal review.

## Access to Documents

The following documents pertaining to Wakefield Regional Council are available for public inspection at our offices. Members of the public may obtain copies of these documents:

<a href="#">Annual Budget &amp; Business Plan</a>
<a href="#">Annual Report</a>
<a href="#">Officers Register of Salaries</a>
<a href="#">Officers Register of Interests</a>
<a href="#">Audited Financial Statements</a>
<a href="#">Council Agendas &amp; Minutes</a>
<a href="#">Long Term Financial Plan</a>
<a href="#">Members Register of Allowances &amp; Benefits</a>
<a href="#">Strategic Management Plan</a>
<a href="#">Members Register of Interests</a>
<a href="#">Code of Practice</a>
<a href="#">Members Code of Conduct</a>
<a href="#">Employees Code of Conduct</a>
<a href="#">By-Laws &amp; Policies</a>
<a href="#">Community Land Management Plans</a>
<a href="#">Infrastructure &amp; Asset Plans</a>
<a href="#">Register of Salaries</a>
<a href="#">Register of Public Roads</a>
<a href="#">Schedule of Fees &amp; Charges</a>
<a href="#">Access to Councils Meeting &amp; Documents</a>

Most of these documents can also be found on Council's website.

Anyone seeking access to a document should first contact us to find out if it is publicly available. For those documents that are not classed as public, people can submit a Freedom of Information application form or request a Section 270 Review.

# Finance & Procurement Information

## Delivering Value

The overall aim of Council's Procurement Policy is to provide cost-effective services to the community, while also allowing local suppliers the chance to deliver goods and services to support Council's work. A range of Council functions are delivered by contractors subject to appropriate tendering processes, in line with Council's Procurement Policy.

Major tenders called and awarded in the 2019-20 year were for the following goods and services:

- Combating Pests & Weeds
- Blazing & constructing Walking Trail
- Flood Damage
- Niche Wall construction in Kybunga & Hoyleton
- Walk the Yorke Bridge
- Plant purchases

To the full extent permitted by law, Council will seek to support local businesses by:

- Promoting to local businesses opportunities to supply to Council;
- Where all other commercial considerations are equal, giving preference to locally based suppliers;
- Ensuring, wherever possible, procurement specifications do not have the potential to exclude local suppliers and contractors.

At all times Council will evaluate 'local business support' in its tender processes on the basis of:

- Potential to create local jobs;
- Accessibility of – and proximity to – local goods or services;
- Other potential for contributing to economic growth within the local area.

Locally based suppliers include those who have a physical presence in the region. This presence may be a shop, depot, outlet, headquarters or other premises from where the goods or services specifically being provided are supplied.

The Procurement Policy recognises open and fair competition is best achieved by undertaking a tender process so that all interested parties have an opportunity to bid and, in an effort to drive good outcomes, outlines appropriate procurement methods for different categories of expenditure/risk. It is understood, however, there may be some procurement for which a tender process will not necessarily deliver the best outcome for Council.

## Auditor remuneration

In June 2016, Dean Newbery & Partners were appointed as Council's auditors and they have provided services for the annual audit of Council's financial statements and internal controls for the past four years, at a cost of \$18,345 in the 2019/20 year.

The Auditors have provided independent scrutiny of Council's Annual Financial Statements, met with the Council's Audit Committee and undertaken a rigorous interim audit process. No other remuneration has been paid to Dean Newbery & Partners.

# Wakefield Regional Council

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2020

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*Vibrant. Enthusiastic. Creative... this is Wakefield*



# Wakefield Regional Council

## General Purpose Financial Statements for the year ended 30 June 2020

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# Wakefield Regional Council

## General Purpose Financial Statements for the year ended 30 June 2020

### Certification of Financial Statements

**We have been authorised by the Council to certify the financial statements in their final form.**

**In our opinion:**

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Andrew Macdonald  
CHIEF EXECUTIVE OFFICER



Rodney Reid  
MAYOR

Date: 25 November 2020

# Wakefield Regional Council

## Statement of Comprehensive Income for the year ended 30 June 2020

\$ '000	Notes	2020	2019
<b>Income</b>			
Rates	2a	10,924	10,667
Statutory Charges	2b	140	162
User Charges	2c	489	582
Grants, Subsidies and Contributions	2g	3,431	4,283
Investment Income	2d	16	44
Reimbursements	2e	142	158
Other Income	2f	264	63
<b>Total Income</b>		<b>15,406</b>	<b>15,959</b>
<b>Expenses</b>			
Employee Costs	3a	5,131	4,522
Materials, Contracts & Other Expenses	3b	4,987	5,766
Depreciation, Amortisation & Impairment	3c	5,809	5,472
Finance Costs	3d	73	67
<b>Total Expenses</b>		<b>16,000</b>	<b>15,827</b>
<b>Operating Surplus / (Deficit)</b>		<b>(594)</b>	<b>132</b>
Asset Disposal & Fair Value Adjustments	4	(611)	(164)
Amounts Received Specifically for New or Upgraded Assets	2g	312	25
<b>Net Surplus / (Deficit) <sup>1</sup></b>		<b>(893)</b>	<b>(7)</b>
<b>Other Comprehensive Income</b>			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	310	72
<b>Total Other Comprehensive Income</b>		<b>310</b>	<b>72</b>
<b>Total Comprehensive Income</b>		<b>(583)</b>	<b>65</b>

# Wakefield Regional Council

## Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	2019
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	5a	420	902
Trade & Other Receivables	5b	1,275	1,856
Inventories	5c	795	535
<b>Total Current Assets</b>		<b>2,490</b>	<b>3,293</b>
<b>Non-Current Assets</b>			
Financial Assets	6a	117	50
Infrastructure, Property, Plant & Equipment	7a	132,753	130,615
Other Non-Current Assets	6b	1,217	1,902
<b>Total Non-Current Assets</b>		<b>134,087</b>	<b>132,567</b>
<b>TOTAL ASSETS</b>		<b>136,577</b>	<b>135,860</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	8a	2,585	2,434
Borrowings	8b	282	387
Provisions	8c	1,044	941
<b>Total Current Liabilities</b>		<b>3,911</b>	<b>3,762</b>
<b>Non-Current Liabilities</b>			
Borrowings	8b	1,724	523
Provisions	8c	54	104
<b>Total Non-Current Liabilities</b>		<b>1,778</b>	<b>627</b>
<b>TOTAL LIABILITIES</b>		<b>5,689</b>	<b>4,389</b>
<b>Net Assets</b>		<b>130,888</b>	<b>131,471</b>
<b>EQUITY</b>			
Accumulated Surplus		21,355	22,248
Asset Revaluation Reserves	9a	109,369	109,059
Other Reserves	9b	164	164
<b>Total Council Equity</b>		<b>130,888</b>	<b>131,471</b>

## Wakefield Regional Council

### Statement of Changes in Equity for the year ended 30 June 2020

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
<b>2020</b>					
<b>Balance at the end of previous reporting period</b>		22,248	109,059	164	<b>131,471</b>
<b>Net Surplus / (Deficit) for Year</b>		(893)	-	-	<b>(893)</b>
Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	310	-	<b>310</b>
<b>Other Comprehensive Income</b>		-	310	-	<b>310</b>
<b>Total Comprehensive Income</b>		<b>(893)</b>	<b>310</b>	<b>-</b>	<b>(583)</b>
<b>Balance at the end of period</b>		<b>21,355</b>	<b>109,369</b>	<b>164</b>	<b>130,888</b>

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
<b>2019</b>					
<b>Balance at the end of previous reporting period</b>		22,255	108,987	164	<b>131,406</b>
<b>Net Surplus / (Deficit) for Year</b>		(7)	-	-	<b>(7)</b>
Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	72	-	<b>72</b>
<b>Other Comprehensive Income</b>		-	72	-	<b>72</b>
<b>Total Comprehensive Income</b>		<b>(7)</b>	<b>72</b>	<b>-</b>	<b>65</b>
<b>Balance at the end of period</b>		<b>22,248</b>	<b>109,059</b>	<b>164</b>	<b>131,471</b>

# Wakefield Regional Council

## Statement of Cash Flows

for the year ended 30 June 2020

\$ '000	Notes	2020	2019
<b>Cash Flows from Operating Activities</b>			
<b>Receipts</b>			
Operating Receipts		17,256	16,720
Investment Receipts		16	44
<b>Payments</b>			
Operating Payments to Suppliers and Employees		(11,538)	(10,851)
Finance Payments		(73)	(67)
<b>Net Cash provided by (or used in) Operating Activities</b>	11b	<b>5,661</b>	<b>5,846</b>
<b>Cash Flows from Investing Activities</b>			
<b>Receipts</b>			
Amounts Received Specifically for New/Upgraded Assets		415	25
Sale of Replaced Assets		199	423
Sale of Surplus Assets		-	11
Repayments of Loans by Community Groups		20	16
<b>Payments</b>			
Expenditure on Renewal/Replacement of Assets		(6,724)	(7,375)
Expenditure on New/Upgraded Assets		(1,038)	(2,092)
Loans Made to Community Groups		(111)	-
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(7,239)</b>	<b>(8,992)</b>
<b>Cash Flows from Financing Activities</b>			
<b>Receipts</b>			
Proceeds from Borrowings		10,513	-
<b>Payments</b>			
Repayments of Borrowings		(9,417)	(190)
Repayment of Bonds & Deposits		-	(2)
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>1,096</b>	<b>(192)</b>
<b>Net Increase (Decrease) in Cash Held</b>		<b>(482)</b>	<b>(3,338)</b>
plus: <b>Cash &amp; Cash Equivalents at beginning of period</b>	11	902	4,240
<b>Cash &amp; Cash Equivalents at end of period</b>	11	<b>420</b>	<b>902</b>

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2020

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n/a - not applicable

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

**1 Basis of Preparation**

**1.1 Compliance with Australian Accounting Standards**

This general purpose financial report has been prepared on a going concern basis using the historical cost convention (except as stated below) in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 25 November 2020.

**1.2 Critical Accounting Estimates**

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

**1.3 Rounding**

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

**2 The Local Government Reporting Entity**

Wakefield Regional Council is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at Scotland Place, Balaklava. These consolidated financial statements include the Council's direct operations and all entities through which Council controls resources to carry on

its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

**3 Income Recognition**

The Council recognises revenue under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied grants (financial assistance grants / local roads / supplementary grants) has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2017/18	\$2,803,855	\$2,436,566	+\$367,289
2018/19	\$3,195,956	\$2,428,116	+\$767,840
2019/20	\$2,522,291	\$2,455,506	+ \$66,785

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies (continued)

results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

#### Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

#### 4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed

statement of the accounting policies applied to financial instruments forms part of Note 13.

#### 5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

#### 6 Infrastructure, Property, Plant & Equipment

##### 6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

##### 6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Paving & Footpaths, Kerb & Gutter	\$5,000
Stormwater, Drains & Culverts	\$5,000
Reticulation extensions	\$5,000
Community Wastewater Maintenance Scheme	
- Pumps	\$3,000
- Components	\$5,000
Buildings - air conditioning, Hot Water Systems	\$10,000

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

Buildings - new construction/extensions	\$10,000
Park & Playground Furniture & Equipment	\$2,000
Office Furniture & Equipment	\$1,000
Plant & Equipment	\$500
Software	\$5,000

(except where software is purchased and an annual maintenance agreement is entered into, in which case the original software cost and the annual maintenance fee will be treated as an operating expense)

**6.3 Subsequent Recognition**

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

**6.4 Depreciation of Non-Current Assets**

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

*Furniture & Equipment*

Office Equipment	3 to 7 years
Office Furniture	5 to 7 years

*Plant & Equipment*

Major Plant (Construction/Maintenance)	10 years
Other	3 to 25 years

*Building & Other Structures*

Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 60 years
Park Structures – masonry	50 to 100 years

Park Structures – other construction	7 to 25 years
Playground equipment	25 years

*Infrastructure*

Sealed Roads – Surface	20 to 30 years
Sealed Roads – Pavement	40 to 80 years
Unsealed Roads	10 to 45 years
Bridge Components	20 to 100 years
Footpaths	30 to 50 years
Kerbing	70 years
Culverts, Stormwater Drainage	50 to 100 years

*Community Wastewater Management Schemes*

PVC Piping	70 years
Pumps & Telemetry	15 to 50 years
Other	15 to 70 years

**6.5 Impairment**

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

**6.6 Borrowing Costs**

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies (continued)

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#### 7 Payables

##### 7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

##### 7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

#### 8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

#### 9 Employee Benefits

##### 9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

##### 9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

#### 10 Leases

##### Accounting policy applicable from 01 July 2019

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

##### 10.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

##### i.) Right-of-Use-Assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset.

The right-of-use assets are also subject to impairment.

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies (continued)

#### ii.) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

#### iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

#### 11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

#### 12 New and amended accounting standards and interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

Wakefield Regional Council has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

#### **Adoption of AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities**

The Council applied AASB 15 and AASB 1058, for the first time from 1 July 2019. AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities, in conjunction with AASB 15. These Standards supersede the NFP income recognition requirements previously in AASB 1004 Contributions (with the exception of certain matters relating to public sector NFP entities) as well as current revenue recognition guidance including AASB 118 Revenue, AASB 111 Construction Contracts and the related Interpretations. The timing of income recognition depends on whether such a transaction gives rise to a liability or other performance obligation (a promise to transfer a good or service). Details of the accounting policy adopted for these standards can be found in Note 1 Significant Accounting Policies. The Council has elected to adopt the modified retrospective method on transition to the new standards with an initial application date of 1 July 2019. The cumulative effect of initially applying AASB 15 and AASB 1058 is recognised at the date of initial application as an adjustment to the opening balance of Accumulated Surplus. Therefore, the comparative information was not restated and continues to be reported under AASB 111, AASB 118, AASB 1004 and related Interpretations.

The Council has determined the impact of the new standards will mainly impact the timing of revenue recognition in relation to special purpose grants. These grants are provided to the Council to construct or acquire an asset to be controlled by the Council. They are accounted for under AASB 1058 and as such, amounts received in relation to these grants are recorded as a liability "Amounts in Advance" and recorded in revenue as the asset is constructed. The impact of adopting the new standards as at 1 July 2019 was an increase to liabilities of \$Nil and a decrease to Accumulated Surplus of \$Nil.

#### **AASB 16 Leases**

The Council applied AASB 16 Leases, for the first time from 1 July 2019. This standard requires that

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies (continued)

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the right of use conveyed by leasing contracts (except leases with a maximum term of 12 months and leases for low-value assets) be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability. At 30 June 2019, Council has no leases to which this treatment will need to be applied.

#### **Standards issued by the AASB not yet effective**

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2020, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

#### **Effective for NFP annual reporting periods beginning on or after 1 January 2020**

- AASB 1059 Service Concession Arrangements: Grantors
- AASB 2018-6 Amendments to Australia Accounting Standards – Definition of a Business
- AASB 2018-7 Amendments to Australian Accounting Standards – Definition of Material
- AASB 2019-3 Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform

#### **Effective for NFP annual reporting periods beginning on or after 1 January 2021**

- AASB 17 Insurance Contracts

#### **Effective for NFP annual reporting periods beginning on or after 1 January 2022**

- AASB 2014-10 Sale or Contribution of Assets between and Investor and its Associate or Joint

Venture (amended by AASB 2015-10 and AASB 2017-5)

#### **13 Comparative Figures**

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

#### **14 Disclaimer**

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 2. Income

\$ '000	Notes	2020	2019
<b>(a). Rates Revenues</b>			
<b>General Rates</b>			
General Rates		8,779	8,463
Less: Mandatory Rebates		(63)	(79)
Less: Discretionary Rebates, Remissions & Write Offs		(142)	(108)
<b>Total General Rates</b>		<b>8,574</b>	<b>8,276</b>
<b>Other Rates (Including Service Charges)</b>			
Natural Resource Management Levy		383	372
Waste Collection		769	754
Community Wastewater Management Systems		1,129	1,105
<b>Total Other Rates</b>		<b>2,281</b>	<b>2,231</b>
<b>Other Charges</b>			
Penalties for Late Payment		47	62
Legal & Other Costs Recovered		22	98
<b>Total Other Charges</b>		<b>69</b>	<b>160</b>
<b>Total Rates Revenues</b>		<b>10,924</b>	<b>10,667</b>
<b>(b). Statutory Charges</b>			
Development Act Fees		10	36
Town Planning Fees		51	48
Health & Septic Tank Inspection Fees		10	14
Animal Registration Fees & Fines		51	54
Other Licences, Fees & Fines		18	10
<b>Total Statutory Charges</b>		<b>140</b>	<b>162</b>
<b>(c). User Charges</b>			
Cemetery Fees		48	51
Hall & Equipment Hire		2	6
Property Rental		15	14
Sundry		23	34
Caravan Park Fees		394	463
Waste Disposal		7	14
<b>Total User Charges</b>		<b>489</b>	<b>582</b>

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 2. Income (continued)

\$ '000	Notes	2020	2019
<b>(d). Investment Income</b>			
Interest on Investments			
- Local Government Finance Authority		10	34
- Banks & Other		-	4
- Loans to Community Groups		6	6
<b>Total Investment Income</b>		<b>16</b>	<b>44</b>
<b>(e). Reimbursements</b>			
Insurances		23	80
Other		119	78
<b>Total Reimbursements</b>		<b>142</b>	<b>158</b>
<b>(f). Other Income</b>			
Insurance & Other Recoupments - Infrastructure, IPP&E		259	56
Rebates Received		5	7
<b>Total Other Income</b>		<b>264</b>	<b>63</b>
<b>(g). Grants, Subsidies, Contributions</b>			
Amounts Received Specifically for New or Upgraded Assets		312	25
<b>Total Amounts Received Specifically for New or Upgraded Assets</b>		<b>312</b>	<b>25</b>
Other Grants, Subsidies and Contributions		88	-
Untied - Financial Assistance Grant		2,522	3,196
Roads to Recovery		806	-
Library and Communications		3	3
Drought Communities Grant		-	1,000
Sundry		12	84
<b>Total Other Grants, Subsidies and Contributions</b>		<b>3,431</b>	<b>4,283</b>
<b>Total Grants, Subsidies, Contributions</b>		<b>3,743</b>	<b>4,308</b>
The functions to which these grants relate are shown in Note 12.			
<b>(i) Sources of grants</b>			
Commonwealth Government		3,426	3,696
State Government		305	50
Other		12	562
<b>Total</b>		<b>3,743</b>	<b>4,308</b>

## Wakefield Regional Council

### Notes to and forming part of the Financial Statements for the year ended 30 June 2020

#### Note 2. Income (continued)

\$ '000	Notes	2020	2019
<b>(h). Conditions over Grants &amp; Contributions</b>			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
<b>Unexpended at the close of the previous reporting period</b>		388	131
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Indigenous Reconciliation		-	(5)
Balaklava Nature Playspace & Walk the Yorke		(188)	-
Biosecurity Pest Control		(88)	-
<b>Subtotal</b>		<b>(276)</b>	<b>(5)</b>
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Walk the Yorke		-	62
Biosecurity Pest Control		-	200
<b>Subtotal</b>		<b>-</b>	<b>262</b>
<b>Unexpended at the close of this reporting period</b>		<b>112</b>	<b>388</b>
<b>Net increase (decrease) in assets subject to conditions in the current reporting period</b>		<b>(276)</b>	<b>257</b>

#### Note 3. Expenses

##### (a). Employee Costs

Salaries and Wages		4,625	4,012
Employee Leave Expense		421	389
Superannuation - Defined Contribution Plan Contributions	18	395	358
Superannuation - Defined Benefit Plan Contributions	18	37	39
Workers' Compensation Insurance		111	129
Other		128	162
Less: Capitalised and Distributed Costs		(586)	(567)
<b>Total Operating Employee Costs</b>		<b>5,131</b>	<b>4,522</b>
Total Number of Employees (full time equivalent at end of reporting period)		60	60

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 3. Expenses (continued)

\$ '000	Notes	2020	2019
<b>(b). Materials, Contracts and Other Expenses</b>			
<b>(i) Prescribed Expenses</b>			
Auditor's Remuneration			
- Auditing the Financial Reports		18	19
Bad and Doubtful Debts		66	72
Elected Members' Expenses		149	149
Election Expenses		-	33
<b>Subtotal - Prescribed Expenses</b>		<b>233</b>	<b>273</b>
<b>(ii) Other Materials, Contracts and Expenses</b>			
Contractors		1,446	2,513
Energy		262	300
Maintenance		2,086	1,641
Legal Expenses		86	210
Levies Paid to Government - NRM levy		378	368
Levies - Other		25	29
Parts, Accessories & Consumables		490	437
Professional Services		304	311
Fuels and Oils		302	326
Water		147	140
Contributions/Donations		486	325
Insurance		260	266
Motor Vehicle Registrations		89	83
Less: Capitalised and Distributed Costs		(1,607)	(1,456)
<b>Subtotal - Other Material, Contracts &amp; Expenses</b>		<b>4,754</b>	<b>5,493</b>
<b>Total Materials, Contracts and Other Expenses</b>		<b>4,987</b>	<b>5,766</b>
<b>(c). Depreciation, Amortisation and Impairment</b>			
<b>(i) Depreciation and Amortisation</b>			
Buildings & Other Structures		1,002	721
Infrastructure			
- Bridges		95	95
- Stormwater Drainage		269	265
- CWMS		400	387
- Transport Infrastructure		3,353	3,323
Plant, Machinery & Equipment		649	639
Office Equipment, Furniture & Fittings		41	42
<b>Total Depreciation, Amortisation and Impairment</b>		<b>5,809</b>	<b>5,472</b>

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 3. Expenses

\$ '000	Notes	2020	2019
<b>(d). Finance Costs</b>			
Interest on Overdraft and Short-Term Drawdown		29	2
Interest on Loans		44	65
<b>Total Finance Costs</b>		<b>73</b>	<b>67</b>

### Note 4. Asset Disposal & Fair Value Adjustments

#### Infrastructure, Property, Plant & Equipment

##### (i) Assets Renewed or Directly Replaced

Proceeds from Disposal		199	423
Less: Carrying Amount of Assets Sold		(810)	(598)
<b>Gain (Loss) on Disposal</b>		<b>(611)</b>	<b>(175)</b>

##### (ii) Assets Surplus to Requirements

Proceeds from Disposal		-	11
<b>Gain (Loss) on Disposal</b>		<b>-</b>	<b>11</b>
<b>Net Gain (Loss) on Disposal or Revaluation of Assets</b>		<b>(611)</b>	<b>(164)</b>

### Note 5. Current Assets

#### (a). Cash & Cash Equivalent Assets

Cash on Hand at Bank		420	209
Deposits at Call		-	693
<b>Total Cash &amp; Cash Equivalent Assets</b>		<b>420</b>	<b>902</b>

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 5. Current Assets (continued)

\$ '000	Notes	2020	2019
<b>(b). Trade &amp; Other Receivables</b>			
Rates - General & Other		878	753
Accrued Revenues		36	552
Debtors - General		44	132
GST Recoupment		191	241
Prepayments		85	161
Loans to Community Organisations		42	18
<b>Subtotal</b>		<b>1,276</b>	<b>1,857</b>
Less: Allowance for Doubtful Debts		(1)	(1)
<b>Total Trade &amp; Other Receivables</b>		<b>1,275</b>	<b>1,856</b>

### (c). Inventories

Stores & Materials		795	535
<b>Total Inventories</b>		<b>795</b>	<b>535</b>

### Note 6. Non-Current Assets

#### (a). Financial Assets

##### Receivables

Loans to Community Organisations		117	50
<b>Total Financial Assets</b>		<b>117</b>	<b>50</b>

#### (b). Other Non-Current Assets

Capital Works-in-Progress		1,217	1,902
<b>Total Other Non-Current Assets</b>		<b>1,217</b>	<b>1,902</b>

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2020

Note 7a. Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/6/2019				Asset Movements during the Reporting Period							as at 30/6/2020			
		At Fair Value	At Cost	Acc. Dep'n	Carrying Value	Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	Adjustments & Transfers	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Acc. Dep'n	Carrying Value
						New / Upgrade	Renewals									
Land	2	12,052	418	-	12,470	-	-	-	-	-	(836)	-	11,634	-	-	11,634
Buildings & Other Structures	2	21,060	438	16,900	4,598	-	41	(2)	(517)	2,355	-	739	22,136	41	20,550	1,627
Buildings & Other Structures Infrastructure	3	21,924	1,012	19,915	3,021	425	349	(33)	(485)	(2,355)	-	227	22,995	2,224	18,483	6,736
- Bridges	3	7,871	-	4,309	3,562	-	211	(51)	(95)	-	-	-	7,635	211	4,219	3,627
- Stormwater Drainage	3	19,230	233	8,062	11,401	405	289	(98)	(269)	-	-	-	18,997	927	8,196	11,728
- CWMS	3	20,630	151	7,319	13,462	-	168	(14)	(400)	-	-	180	21,159	168	7,931	13,396
- Transport Infrastructure	3	146,308	8,750	78,098	76,960	-	5,845	(422)	(3,353)	-	-	-	141,417	14,596	76,983	79,030
Plant, Machinery & Equipment		-	8,784	3,725	5,059	142	504	(189)	(649)	-	-	-	-	8,923	4,056	4,867
Office Equipment, Furniture & Fittings		-	582	500	82	66	-	-	(41)	-	-	-	-	648	540	108
<b>Total Infrastructure, Property, Plant &amp; Equipment</b>		<b>249,075</b>	<b>20,368</b>	<b>138,828</b>	<b>130,615</b>	<b>1,038</b>	<b>7,407</b>	<b>(809)</b>	<b>(5,809)</b>	<b>-</b>	<b>(836)</b>	<b>1,146</b>	<b>245,973</b>	<b>27,738</b>	<b>140,958</b>	<b>132,753</b>
<b>Comparatives</b>		253,322	12,295	138,368	127,249	2,771	6,482	(599)	(5,472)	-	-	72	249,075	20,368	138,828	130,615

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

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\$ '000

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#### Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

#### Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for level 3 buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

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\$ '000

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#### Valuation of Assets (continued)

##### *Transfers between fair value hierarchy levels*

In the course of revaluing (name the asset classes), the nature of the inputs applied was reviewed in detail for each asset and where necessary, the asset reassigned to the appropriate fair value hierarchy level. Such transfers take effect as at the date of the revaluation.

\$438K in replacement cost was moved from Level 3 to Level 2 assets. \$2,793K of accumulated depreciation was transferred from Level 3 to Level 2 assets.

##### **Other Information**

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

##### **Highest and best use**

All of Council's non financial assets are considered as being utilised for their highest and best use.

##### **Transition to AASB 13 - Fair Value Measurement**

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

##### **Land**

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land assets were revalued at the 1st July 2019 by Martin Burns of Liquid Pacific Holdings Pty Ltd. A desktop revaluation was conducted as at 1 July 2019 by Martin Burns of Liquid Pacific Holdings Pty Ltd and relevant indicies were applied.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c), are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

#### Valuation of Assets (continued)

##### Buildings & Other Structures

Buildings and other structures generally are recognised at fair value, based on current market value. These assets were revalued as at 1 July 2016 by Martin Burns of Liquid Pacific Holdings Pty Ltd. A desktop revaluation was conducted as at 1 July 2019 by Martin Burns of Liquid Pacific Holdings Pty Ltd and relevant indices were applied.

##### Infrastructure

Transportation assets were re-valued by Tonkins Consulting as at 1st July 2017. All acquisitions made after the respective dates of valuation are recorded at cost.

Stormwater drainage infrastructure was re-valued by Tonkins Consulting as at 1st July 2017. All acquisitions made after the respective dates of valuation are recorded at cost.

Community wastewater management system infrastructure was re-valued by Tonkins Consulting as at 1st July 2019. All acquisitions made after the respective dates of valuation are recorded at cost.

Bridges assets were revalued by Tonkin Consulting as at 1 July 2018.

##### Plant, Machinery & Equipment

These assets are recognised on the cost basis.

##### Office Equipment, Furniture & Fittings

These assets are recognised on the cost basis.

### Note 8. Liabilities

\$ '000	Notes	2020	2020	2019	2019
		Current	Non Current	Current	Non Current
<b>(a). Trade and Other Payables</b>					
Goods & Services		1,431	-	1,651	-
Payments Received in Advance					
- Rates		100	-	80	-
- Grants, Subsidies, Contributions - Operating		337	-	200	-
- Grants & Contributions - Capital		275	-	172	-
Accrued Expenses - Employee Entitlements		64	-	172	-
Accrued Expenses - Other		249	-	141	-
Other		129	-	18	-
<b>Total Trade and Other Payables</b>		<b>2,585</b>	<b>-</b>	<b>2,434</b>	<b>-</b>

## Wakefield Regional Council

### Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

#### Note 8. Liabilities (continued)

\$ '000	Notes	2020 Current	2020 Non Current	2019 Current	2019 Non Current
<b>(b). Borrowings</b>					
Loans		282	1,724	387	523
<b>Total Borrowings</b>		<b>282</b>	<b>1,724</b>	<b>387</b>	<b>523</b>
<b>(c). Provisions</b>					
Employee Entitlements AL (including oncosts)		416	-	394	-
Employee Entitlements LSL (including oncosts)		628	54	547	104
<b>Total Provisions</b>		<b>1,044</b>	<b>54</b>	<b>941</b>	<b>104</b>

#### Note 9. Reserves

\$ '000	1/7/2019	Increments (Decrements)	Transfers	Impairments	30/6/2020
<b>(a). Asset Revaluation Reserve</b>					
Land	10,588	(836)	-	-	9,752
Buildings & Other Structures	7,755	966	-	-	8,721
Infrastructure					
- Bridges	3,590	-	-	-	3,590
- Stormwater Drainage	11,023	-	-	-	11,023
- CWMS	6,237	180	-	-	6,417
- Transport Infrastructure	69,866	-	-	-	69,866
<b>Total Asset Revaluation Reserve</b>	<b>109,059</b>	<b>310</b>	<b>-</b>	<b>-</b>	<b>109,369</b>
<b>Comparatives</b>	<b>108,987</b>	<b>72</b>	<b>-</b>	<b>-</b>	<b>109,059</b>

\$ '000	1/7/2019	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2020
<b>(b). Other Reserves</b>					
Balaklava Depot Relocation Reserve	85	-	-	-	85
Open Space Reserve	79	-	-	-	79
<b>Total Other Reserves</b>	<b>164</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>164</b>
<b>Comparatives</b>	<b>164</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>164</b>

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 9. Reserves (continued)

\$ '000

#### (b). Other Reserves (continued)

##### PURPOSES OF RESERVES

###### Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

###### Balaklava Depot Relocation Reserve

This reserve was established in 2011, it was funded from the net proceeds from the sale of the old Port Wakefield depot. This reserve will be used to relocate and establish the new Balaklava works depot.

###### Open Space Reserve

Open Space Reserve holds funds received from developers in lieu of providing open space land as part of a sub-division. Allocations from the reserve are used for acquiring or developing future open space facilities.

### Note 10. Assets Subject to Restrictions

\$ '000

Notes

2020

2019

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

##### Cash & Financial Assets

###### Unexpended amounts received from Federal Government

Drought Communities Grant	500	-
Walk the Yorke	-	62
Biosecurity Pest Control	112	200
<b>Total Cash &amp; Financial Assets</b>	<b>612</b>	<b>262</b>
<b>Total Assets Subject to Externally Imposed Restrictions</b>	<b>612</b>	<b>262</b>

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2020	2019
<b>(a). Reconciliation of Cash</b>			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	420	902
<b>Balances per Statement of Cash Flows</b>		<b>420</b>	<b>902</b>
<b>(b). Reconciliation of Change in Net Assets to Cash from Operating Activities</b>			
<b>Net Surplus/(Deficit)</b>		<b>(893)</b>	<b>(7)</b>
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		5,809	5,461
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(312)	(25)
Net (Gain) Loss on Disposals		611	164
		<b>5,215</b>	<b>5,593</b>
<b>Add (Less): Changes in Net Current Assets</b>			
Net (Increase)/Decrease in Receivables		605	(909)
Net (Increase)/Decrease in Inventories		(260)	(286)
Net Increase/(Decrease) in Trade & Other Payables		48	1,416
Net Increase/(Decrease) in Other Provisions		53	32
<b>Net Cash provided by (or used in) operations</b>		<b>5,661</b>	<b>5,846</b>

### (c). Financing Arrangements

#### Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	20	20
LGFA Cash Advance Debenture Facility	5,000	5,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

## Wakefield Regional Council

### Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

#### Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2020	Actual 2019	Actual 2020	Actual 2019	Actual 2020	Actual 2019	Actual 2020	Actual 2019	Actual 2020	Actual 2019
<b>\$ '000</b>										
Admin and Governance	12,363	12,129	2,535	2,462	9,828	9,667	2,410	3,055	5,715	5,709
Economic Affairs	394	463	718	607	(324)	(144)	-	-	639	638
Protection of the Environment	1,207	1,154	1,779	1,738	(572)	(584)	-	-	-	-
Recreation & Culture	42	496	1,889	2,529	(1,847)	(2,033)	-	-	13,607	13,593
Transport	979	1,239	6,949	6,483	(5,970)	(5,245)	918	1,194	91,075	90,979
Public Order & Safety	133	210	904	909	(771)	(699)	-	-	53	53
Housing & Community Amenities	110	8	1,226	1,094	(1,116)	(1,086)	-	-	20,902	20,880
Other Purpose	178	260	-	5	178	255	103	34	4,012	4,008
<b>Total Functions/Activities</b>	<b>15,406</b>	<b>15,959</b>	<b>16,000</b>	<b>15,827</b>	<b>(594)</b>	<b>132</b>	<b>3,431</b>	<b>4,283</b>	<b>136,577</b>	<b>135,860</b>

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 12b. Components of Functions

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\$ '000

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**The activities relating to Council functions are as follows:**

#### **ADMIN AND GOVERNANCE**

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

#### **ECONOMIC AFFAIRS**

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

#### **PROTECTION OF THE ENVIRONMENT**

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

#### **RECREATION AND CULTURE**

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Indoor, Swimming Centres – Outdoor, and Other Recreation. Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

#### **TRANSPORT**

Aerodrome, Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

#### **PUBLIC ORDER AND SAFETY**

Fire prevention, Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services, Crime Prevention, Emergency Services, Pest Control.

#### **HOUSING AND COMMUNITY AMENITIES**

Community Amenities, Bus Shelters, Cemeteries, Public Conveniences, Car Parking – non-fee-paying and Other Community Amenities.

#### **OTHER PURPOSE**

Caravan Parks, Private Works.

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2020

Note 13. Financial Instruments

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\$ '000

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**Recognised Financial Instruments**

**Bank, Deposits at Call, Short Term Deposits**

**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

**Terms & Conditions:**

Deposits are returning fixed interest rates between 0.25% and 1.25% (2019: 1.5% and 1.9%). Short term deposits have an average maturity of 7.5 days and an average interest rate of 0.82% (2019: 6.89 days and 1.48%).

**Carrying Amount:**

Approximates fair value due to the short term to maturity.

**Receivables**

**Rates & Associated Charges**

**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

**Terms & Conditions:**

Secured over the subject land, arrears attract interest of 6.35% (2019: 6.35%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

**Carrying Amount:**

Approximates fair value (after deduction of any allowance).

**Receivables**

**Fees & Other Charges**

**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

**Terms & Conditions:**

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

**Carrying Amount:**

Approximates fair value (after deduction of any allowance).

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

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\$ '000

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**Recognised Financial Instruments**

**Receivables**

**Other Levels of Government**

**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

**Terms & Conditions:**

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

**Carrying Amount:**

Approximates fair value.

**Liabilities**

**Creditors and Accruals**

**Accounting Policy:**

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

**Terms & Conditions:**

Liabilities are normally settled on 30 day terms.

**Carrying Amount:**

Approximates fair value.

**Liabilities**

**Interest Bearing Borrowings**

**Accounting Policy:**

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

**Terms & Conditions:**

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 2.2% and 7.35% (2019: 3.6% and 7.35%).

**Carrying Amount:**

Approximates fair value.

**Liabilities**

**Leases**

**Accounting Policy:**

Accounted for in accordance with AASB 16 as stated in Note 17.

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

### Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>2020</b>					
<b><u>Financial Assets</u></b>					
Cash & Equivalents	420	-	-	420	420
Receivables	1,282	123	-	1,405	1,393
<b>Total Financial Assets</b>	<b>1,702</b>	<b>123</b>	<b>-</b>	<b>1,825</b>	<b>1,813</b>
<b><u>Financial Liabilities</u></b>					
Payables	1,873	-	-	1,873	1,873
Current Borrowings	317	-	-	317	282
Non-Current Borrowings	-	1,861	-	1,861	1,724
<b>Total Financial Liabilities</b>	<b>2,190</b>	<b>1,861</b>	<b>-</b>	<b>4,051</b>	<b>3,879</b>
<b>2019</b>					
<b><u>Financial Assets</u></b>					
Cash & Equivalents	902	-	-	902	902
Receivables	1,874	56	-	1,930	1,907
<b>Total Financial Assets</b>	<b>2,776</b>	<b>56</b>	<b>-</b>	<b>2,832</b>	<b>2,809</b>
<b><u>Financial Liabilities</u></b>					
Payables	1,982	-	-	1,982	1,982
Current Borrowings	435	-	-	435	387
Non-Current Borrowings	-	605	-	605	523
<b>Total Financial Liabilities</b>	<b>2,417</b>	<b>605</b>	<b>-</b>	<b>3,022</b>	<b>2,892</b>

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2020		30 June 2019	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Other Variable Rates	2.20%	1,374		-
Fixed Interest Rates	6.76%	632	7.04%	910
		<b>2,006</b>		<b>910</b>

#### **Net Fair Value**

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

#### **Risk Exposures**

**Credit Risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

### Note 13. Financial Instruments (continued)

\$ '000

**Market Risk** is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

**Liquidity Risk** is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

### Note 14. Capital Expenditure and Other Expenditure Commitments

\$ '000

Notes

2020

2019

#### (a). Capital Commitments

##### Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Buildings	-	115
Other	-	54
	<u>-</u>	<u>169</u>

##### These expenditures are payable:

Not later than one year	-	169
	<u>-</u>	<u>169</u>

#### (b). Other Expenditure Commitments

##### Other non-capital expenditure commitments at the reporting date but not recognised in the financial statements as liabilities:

Maintenance Contracts	147	199
Audit Services	36	54
Waste Management & Other Significant Contracts	1,015	-
Employee Remuneration Contracts	943	1,309
Other	16	126
	<u>2,157</u>	<u>1,688</u>

##### These expenditures are payable:

Not later than one year	636	705
Later than one year and not later than 5 years	1,521	983
	<u>2,157</u>	<u>1,688</u>

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 15. Financial Indicators

\$ '000	Amounts 2020	Indicator 2020	Prior Periods 2019	2018
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These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

#### 1. Operating Surplus Ratio

Operating Surplus	(594)			
Total Operating Income	15,406	(3.9%)	0.8%	6.0%

*This ratio expresses the operating surplus as a percentage of total operating revenue.*

#### 2. Net Financial Liabilities Ratio

Net Financial Liabilities	3,877			
Total Operating Income	15,406	25.2%	9.9%	(14.4%)

*Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.*

#### Adjustments to Ratios

*In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.*

<b>Adjusted Operating Surplus Ratio</b>		(4.3%)	(2.5%)	3.5%
<b>Adjusted Net Financial Liabilities Ratio</b>		25.2%	10.2%	(14.4%)

#### 3. Asset Renewal Funding Ratio

Net Asset Renewals	6,525			
Infrastructure & Asset Management Plan required expenditure	5,748	113.5%	139.2%	97.2%

*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.*

## Wakefield Regional Council

### Notes to and forming part of the Financial Statements for the year ended 30 June 2020

#### Note 16. Uniform Presentation of Finances

\$ '000	2020	2019
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	15,406	15,959
<i>less</i> Expenses	(16,000)	(15,827)
<b>Operating Surplus / (Deficit)</b>	<b>(594)</b>	<b>132</b>
<b>Net Outlays on Existing Assets</b>		
Capital Expenditure on Renewal and Replacement of Existing Assets	(6,724)	(7,375)
<i>add back</i> Depreciation, Amortisation and Impairment	5,809	5,472
<i>add back</i> Proceeds from Sale of Replaced Assets	199	423
<b>Subtotal</b>	<b>(716)</b>	<b>(1,480)</b>
<b>Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(1,038)	(2,092)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	415	25
<i>add back</i> Proceeds from Sale of Surplus Assets (including Investment Property, Real Estate Developments and Non-Current Assets Held for Resale)	-	11
<b>Subtotal</b>	<b>(623)</b>	<b>(2,056)</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(1,933)</b>	<b>(3,404)</b>

#### Note 17. Leases

##### Council as a Lessor

##### Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 18. Superannuation

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\$ '000

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The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

#### Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2019/20; 9.50% in 2018/19). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

#### Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2018/19) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

#### Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

### Notes to and forming part of the Financial Statements for the year ended 30 June 2020

#### Note 19. Interests in Other Entities

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\$ '000

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Council has no interest in any Equity Accounted Businesses such as Joint Ventures, Associates & Joint Operations.

#### Note 20. Non-Current Assets Held for Sale & Discontinued Operations

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Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

#### Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

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The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

##### **1. LAND UNDER ROADS**

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 2,700 km of road reserves of average width 20 metres.

##### **2. POTENTIAL INSURANCE LOSSES**

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

##### **3. LEGAL MATTERS**

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council did not have any notice of appeals against planning decisions made prior to reporting date.

# Wakefield Regional Council

## Notes to and forming part of the Financial Statements for the year ended 30 June 2020

### Note 22. Events After the Statement of Financial Position Date

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Events that occur after the reporting date of 30 June 2020, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Certification of Financial Statements as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 25/11/20.

Council is aware of the following "non adjusting events" that merit disclosure;

**Council is unaware of any material or significant "non adjusting events" that should be disclosed.**

### Note 23. Related Party Transactions

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\$ '000	2020	2019
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#### Key Management Personnel

##### Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the *Local Government Act 1999*. In all, 17 persons were paid the following total compensation:

##### The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	444	418
Allowances	134	127
<b>Total</b>	<b>578</b>	<b>545</b>

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Close family members of one elected member works for the provider of waste collection services and road construction works for the council. Both companies providing services to Council were selected through Council's standard tendering process. The total amount paid amounted to \$1,231,444 with \$152,409 unpaid at the end of the year.

A close family member of one elected member works as project manager for the Bio Pest Control project. The appointment of the project manager was made through a tender committee which comprised of one member of Wakefield Regional Council and one member of Light Regional Council. The total amount paid amounted to \$24,895 with \$2,701 unpaid at the end of the year.

## INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL REPORT

To the members of the Wakefield Regional Council

### Opinion

We have audited the accompanying financial report of the Wakefield Regional Council (the Council), which comprises the, the Statement of Financial Position as at 30 June 2020, Statement of Comprehensive Income, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificates.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Council as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulation 2011* and the Australian Accounting Standards.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*. This responsibility includes determining that the basis of preparation described in Note 1 is appropriate to meet the need of the members. The Council's responsibility also includes designing, implementing and maintaining internal controls relevant to enable the preparation of the financial report to be free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless Council either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

## **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Council.
- Conclude on the appropriateness of the Council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**DEAN NEWBERY & PARTNERS**  
**CHARTERED ACCOUNTANTS**



**JIM KEOGH**  
**PARTNER**

Signed on the 27<sup>th</sup> day of November 2020,  
at 214 Melbourne Street, North Adelaide

## **INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE WAKEFIELD REGIONAL COUNCIL**

### **Opinion**

In our opinion, the Wakefield Regional Council (Council) has complied, in all material respects, with *Section 129(1)(b) of the Local Government Act 1999* in relation to the Internal Controls established by the Council relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2019 to 30 June 2020.

### **Basis for opinion**

We have audited the Internal Controls of the Council under the requirements of *Section 129(1)(b) of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2019 to 30 June 2020 have been conducted properly and in accordance with law.

We conducted our engagement in accordance with Standard on Assurance Engagements *ASAE 3150 Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **The Council's Responsibility for the Internal Controls**

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

### **Our Independence and Quality Control**

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applying Auditing Standard *ASQC 1 Quality Control for Firms that Perform Audits and Review of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking the assurance engagement.

### **Assurance Practitioner's Responsibilities**

Our responsibility is to express an opinion on the Council's compliance with *Section 129(1)(b) of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures have been conducted properly and in accordance with law.

ASAE 3150 requires that we plan and performed our procedure to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operating effectively through the period.

An assurance engagement to report on the designed and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of the controls to achieve the control objectives and the operating effectiveness of the controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness to the controls that we consider necessary to achieve the control objectives identified. An Assurance engagement of this type also includes evaluating the suitability of the control objectives.

#### **Limitation on Use**

This report has been prepared for the members of the Council in accordance with *Section 129(1)(b) of the Local Government Act 1999* in relation to the Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

#### **Limitations of Controls**

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

**DEAN NEWBERY & PARTNERS  
CHARTERED ACCOUNTANTS**

A handwritten signature in black ink, appearing to read 'JKL', is written over a faint, illegible stamp or watermark.

**JIM KEOGH  
PARTNER**

Signed on the 27<sup>th</sup> day of November 2020  
at 214 Melbourne Street, North Adelaide, South Australia, 5006

# Wakefield Regional Council

## General Purpose Financial Statements for the year ended 30 June 2020

### Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Wakefield Regional Council for the year ended 30 June 2020, the Council's Auditor, Dean Newbery & Partners Chartered Accountants has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Andrew Macdonald  
CHIEF EXECUTIVE OFFICER



Rodney Reid  
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 25 November 2020

## **Certification of Auditor's Independence**

I confirm that, for the audit of the financial statements of the Wakefield Regional Council for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



**JIM KEOGH**

**Partner**

**DEAN NEWBERY & PARTNERS**  
**CHARTERED ACCOUNTANTS**

**Dated this 27<sup>th</sup> day of November 2020**



# **WAKEFIELD**

REGIONAL COUNCIL

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