Community Wastewater Management System (CWMS) Permit Application

WAKEFIELD REGIONAL COUNCIL

APPLICATIONS MUST BE LODGED AND APPROVED PRIOR TO THE ACTIVITY TAKING PLACE PURSUANT TO SECTION 221 OF THE LOCAL GOVERNMENT ACT 1999

Proof of insurance cover shall be provided to Council with this application

Applicant Name			
Postal Address			
Mobile Phone			
Email			
Property location			
Commencement date of works		Completion date of works	
Date of application			

This property is currently or may in the future be used primarily for the purpose of: (Please tick relevant boxes)

☐ residential dwelling or ☐ a commercial/industrial property

☐ requiring access by heavy vehicles ☐ a rural or primary producing property

The proposed works in relation to this application for a Permit are indicated below (Please tick relevant box and provide sketch or plan for each of works proposed)

1. ☐ CWMS connection to existing main in road/easement
2. ☐ CWMS connection Number of connections
3. ☐ Crossing over easement
4. ☐ Crossing over a water course – **Before submitting this application** A Water Affecting Activity permit must be obtained from the Natural Resources Management Board. (A copy must be attached to this application).

These works will be undertaken by: ☐ Permit Holder ☐ Contractor

Plumbers details: ..... Phone number .....

The Permit Holder hereby undertakes to comply with the terms, conditions and provisions of this application, including the Specifications, Drawings, Conditions and other approvals granted by the Wakefield Regional Council. The permit Holder is responsible for any contravention of the Permit or its conditions, or of any infringement of the Local Government Act, 1999 or any other Acts. The permit Holder accepts responsibility for any damage caused to the road, footway, reserves, nature strips, or any other damage of Public property as the result of the works; and, understands that Council may complete any repairs

necessary and recover costs from the permit Holder in accordance with the provisions of the Local Government Act 1999

Note

1. Prior to commencing proposed works; the permit Holder should contact *Before You Dig Australia (BYDA).*

   (Ph: 1100) to ascertain the location of underground services and if any necessary precautions are required.

2. A plan drawn to an appropriate scale is required. This plan shall show precise locations, including measurements of any existing and proposed crossovers, drains, electrical or water connections etc. with locations of any stobie poles, trees or other infrastructure. It shall also show the locations of any buildings on the land.

3. The applicant must engage a qualified plumber to perform the CWMS connections. Council must be notified which plumber will be engaged.

4. The applicant must organise for the plumber to notify council immediately after the CWMS connection has been completed (prior to backfilling) in order for council to complete an inspection and you must also notify council on completion of works for final inspection.

5. The ongoing maintenance (including damage and general wear and tear) of all items covered by this Permit is the responsibility of the landowner.

6. Trees or vegetation on Council controlled infrastructure or land must not be removed to enable proposed works to proceed, unless Council approval is granted prior to works being undertaken.

7. Workzone Traffic Management in accordance with AS 1742.3 should be considered where traffic or pedestrian access is restricted.

8. All excavation/surfaces must be reinstated in accordance with Council's excavations and reinstatement specifications (see attached). Reinstatement fees will be charged where applicable for the reinstatement of Council infrastructure due to the carrying out of the proposed works.

9. This application must be approved in writing by Council and all fees applicable paid prior to any work proceeding. All work is to be approved by Council and notice must be given to the appropriate Council officer, before the commencement of the approved work.

SKETCH OF PROPOSED WORKS

Please draw or attach a plan of proposed works showing precise locations (including measurements) of existing and proposed crossovers, drains, electrical or other cables, water connections, stobie poles, trees etc.

LOCATION _____ SCALE _____

Show details of materials to be used

Please check and include the following.

☐	**PROOF OF INSURANCE (CONDITION 4)**	☐	**PROPERTY NUMBERS**
☐	**FIRE PLUGS/TELSTRA PITS**	☐	**EXISTING DRIVEWAY CROSSOVERS**
☐	**ROAD WIDTH**	☐	**EXISTING STORM WATER OUTLETS**
☐	**FOOTPATH WIDTH**	☐	**STORM WATER DRAINAGE PIT**
☐	**VERGE WIDTH**	☐	**OTHER RELEVANT INFRASTRUCTURE**
☐	**DISTANCE TO NEAREST INTERSECTION**	☐	**PARKING CONTROL SIGNS/LINES**

CONDITIONS AND PROVISIONS FOR WORK THAT IMPACTS ON COUNCIL OWNED STREETS, ROADS OR COUNCIL OWNED INFRASTRUCTURE OR COUNCIL CONTROLLED LAND

1. DRAINPIPE ACROSS FOOTWAY – connecting into a Council stormwater easement.

(a) For residential properties where the stormwater pipe will not be subject to vehicular traffic, a PVC pipe is permitted.
(b) For properties where 80mm or less of cover above top of pipe can be provided, tubular or circular pipe to be of steel or similar approved.

2. TEMPORARY CROSSINGS OVER FOOTPATHS – the area of the work and its immediate vicinity must be kept safe for pedestrians. Where applicable; warning signs, bollards, netting or bunting must be erected during works in accordance with AS 1742.3 (Workzone Traffic Management)

3. CONCRETE WORKS - Where approval has been given for street works involving concrete, the following conditions shall apply: -

(a) No concrete equipment shall be cleaned in the street, and no cement slurry or other materials to be allowed to enter the stormwater system.
(b) On completion of concrete works the street to be thoroughly cleansed of all cement and other materials or rubbish associated with the work.
(c) In heavily trafficked streets, vehicles associated with concrete works shall NOT be manoeuvred to or from the site during peak traffic hours 8 to 9 am and 4 to 6 pm. Prior to the commencement of any works the Council will confirm whether the street the subject of this Permit is heavily trafficked.

4. INSURANCE – The Permit Holder/Contractor shall take out and keep current during the period of this contract a public risk insurance policy in a form approved by the Council, for the minimum sum of twenty million dollars ($20,000,000) insuring the Council and the Permit Holder against all actions, costs, claims, charges, expense and damages whatsoever which may be brought or made or claimed against the Council or the Permit Holder or both arising out of or in relation to the undertaking of the works. Proof of insurance cover shall be provided to Council with this application.

If the works are being undertaken by a Contractor, the Permit Holder must ensure that the Contractor has the appropriate insurance cover as outlined above indemnifying Council, the Permit Holder and the Contractor for the period of the works. Proof of insurance cover is to be provided to Council with the application, and a permit will not be issued until such time as a copy of the insurance cover is received.

5. INDEMNITY

(a) The Permit Holder agrees to indemnify the Council from and against all actions, costs, claims and damages, which may be brought or claimed against the Council arising out of our in relation to the granting of this Permit.
(b) The Permit Holder agrees to release the Council from any liability or claim resulting from any accident, damage or injury occurring on or in the street, road, infrastructure or land.
(c) The Permit Holder agrees that the Council will have no responsibility or liability for any loss or damage to the Permit Holders fixtures or fittings or personal property.

6. STANDARDS – During the period in which this Permit is current the Permit Holder must comply with any applicable industry or health and safety standards in relation to the use of the road, infrastructure or land. The Permit Holder must ensure that the activity permitted to be carried out by this Permit is conducted in a safe and responsible manner.

The Permit Holder must comply with any Act of Parliament, regulation or by-law relating to the use of the street, road, infrastructure or land. Wherever there is any cost involved in complying with the preceding requirement, the Permit Holder will be responsible for payment of those costs.

7. DAMAGE – The Permit Holder must take all precautions to avoid damage to the Council street, road, infrastructure or land. The Permit Holder must immediately notify the Council of damage to the street, road, infrastructure or land or any Council owned property located within or adjacent to it or them.

The Permit Holder will be responsible to reimburse the Council for all its reasonable costs to repair or rectify any damage caused as a result of the Permit Holder's use or misuse of the street, road, infrastructure or land.

8. BREACH – If the Permit Holder breaches a provision of this Permit, the Council may give the Permit Holder written notice to remedy the breach and the notice will identify that failure to remedy the breach will result in cancellation of the Permit.

If the Permit Holder fails to remedy the breach within a time specified in the Council's notice, then the Council may cancel this Permit.

NOTE:- The Permit Holder, having obtained from the Council for the opening of any street, road or Council land for the installation of drainpipes, electrical or water connections etc., must ascertain the actual position of any existing services from the Council (for STED locations) and from the relevant utility or Department before excavating or breaking the surface of any street, road or Council land or doing any act which may interfere with any existing service pipes or conduits, and must exercise special care in breaking up and reinstating so as not to damage any underground service.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND AND AGREE TO ABIDE BY AND BE BOUND BY THE SAID CONDITIONS.

Applicant's Signature	
Date	

Office use only:

Inspected by	Date
Additional Comments	

Confirmation of this permit approval shall be provided on the condition that this permit, signed by Council Officer, has been returned to the permit holder prior to the event.

Date	
Name (Manager Strategic Asset Planning)	
Signature	