

# Minutes

of Wakefield Regional Council's Special Council Meeting  
held in the Phil Barry Chamber, commencing at 7.00pm on  
Monday 18 March 2019



## 1. Opening and Welcome

1.1 The Mayor read the vision and declared the meeting open.

## 2. Attendance Record

Councillors Present: Mayor R J Reid, P N Bowyer, M J Greenshields, J D Nicholls, M R Rankine, D J Russell, T A Williams, W Williams, J S Wood.

Apologies: M May

Leave: Nil

Absent: Nil

Staff Present: S Griffiths - Chief Executive Officer

Others: Adam Kennedy – AME Recruitment

7.02 pm Cr Nicholls entered the meeting

## 3. Confirmation of Minutes

Moved Cr Russell

Seconded Cr Wood

Minute No. 2019/03-01

3.1 **That the Minutes of the Ordinary Meeting of Council held on Wednesday, 27 February 2019 be taken as read and a true and correct record.**

Carried

## 4. Confidential Item

### 4.1 Appointment of Chief Executive Officer

Moved Cr Wood

Seconded Cr Rankine

Minute No. 2019/03-02

1. **That, pursuant to Section 90(2) of the *Local Government Act 1999* ("the Act"), the Council orders that all members of the public except Steven Griffiths (Acting Chief Executive Officer) and Adam Kennedy (AME Recruitment) be excluded from attendance at the meeting for Agenda Item 4.1 – 'Appointment of Chief Executive Officer'.**
2. **That the Council is satisfied that pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of those applying for the position of Chief Executive Officer.**

- 3. That the Council is satisfied that the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.**

Carried

7.04 pm The meeting was closed to the public

7.04 pm Recording of the meeting ceased

The Mayor, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period of ten minutes to allow informal discussion on item Agenda Item 4.1 – ‘Appointment of Chief Executive Officer’.

7.05 pm Formal meeting proceedings were suspended for ten minutes

7.15 pm Formal meeting proceedings were suspended for a further five minutes

7.21 pm Formal meeting proceedings were suspended for a further five minutes

7.26 pm Formal meeting proceedings resumed

Moved Cr Bowyer

Seconded Cr W Williams

Minute No. 2019/03-03

- 4. That Council appoints Andrew MacDonald to the position of Chief Executive Officer of the Wakefield Regional Council for a term of 5 years.**

Carried

Cr Bowyer called for a division

*Members voting in the affirmative*

Councillors Bowyer, Greenshields, Nicholls, Rankine, Russell, T Williams, W Williams and Wood

*Members voting in the negative*

Nil

The Mayor declared the motion Carried

Moved Cr Rankine

Seconded Cr Russell

Minute No. 2019/03-04

- 5. That Council authorises the Mayor and Deputy Mayor with assistance from the Acting Chief Executive Officer and Adam Kennedy, AME Recruitment, to prepare the Chief Executive Officer employment contract to the maximum value of \$210,000 per annum.**

Carried

Moved Cr Wood

Seconded Cr Greenshields

Minute No. 2019/03-05

**6. That the Mayor and Acting Chief Executive Officer be authorised to sign and affix the common seal to the contract documentation.**

Carried

Moved Cr T Williams

Seconded Cr Rankine

Minute No. 2019/03-06

**7. That the meeting move out of confidence.**

Carried

7.33 pm The meeting was re-opened to the public

7.33 pm Recording of the meeting re-started

Moved Cr Rankine

Seconded Cr T Williams

Minute No. 2019/03-07

**8. That, having considered Agenda Item 4.1 – ‘Appointment of Chief Executive Officer’ in confidence under Sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council, pursuant to Section 91(7)(b) of the Act orders that the discussion and minutes be retained in confidence and not available to the public – on the basis that they contain information concerning the personal affairs of applicants – until such time as the preferred applicant is appointed.**

Carried

## **5. Items for Decision**

### **5.1 Acting Chief Executive Officer Appointment**

The Mayor, with approval of two-thirds of the members present was granted leave to speak.

Moved Cr Wood

Seconded Cr W Williams

Minute No. 2019/03-08

**That Council appoints Mark McShane to the role of Acting Chief Executive Officer from 1 April 2019 until such time as the ongoing CEO role is filled.**

Carried

## **6. Closure**

Meeting closed at 7.53 pm

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MAYOR